

# CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of  
Carlton-on-Trent Parish Council held  
in the Village Hall, Main Street, Carlton on Trent on

## DRAFT

**Tuesday 5<sup>th</sup> July 2016 at 7.30pm**

### **Present:**

Cllr N Fletcher (Chair), Cllr M Martin (Vice-Chair), Cllr J Clark, Cllr M Eley, Cllr L Hopkins, Cllr F Jerome, Cllr R Whate, CCllr B Laughton, T Grimes (Clerk) and 1 member of the public

### **1) To consider any apologies for absence**

DCllr SM sent apologies.

### **2) To receive any declarations of interest in items on the agenda**

MM declared an interest in the clerk's wages.

### **3) To accept the minutes of the Parish Council meeting held Tuesday 7<sup>th</sup> June 2016**

Having been approved as a true record of the meetings the minutes were signed by the chair.

### **4) 10 minute open forum to receive questions and comments from members of the public**

ME had been asked when the grate on Church Lane would be done. It was noted that it has been sprayed yellow so must be in the pipeline.

JC has reported pot holes by the Dower House and The Old Forge and was told these would be done 'as soon as possible'.

CCllr BL confirmed that the list of issues had been passed to Mike Keeling.

NF has been approached regarding a bus shelter at the bus stop in the middle of the village. It was felt that there may not be room or funds, but Cllr BL offered to ask Elliott Misson.

### **5) To note any matters arising from the minutes of 7<sup>th</sup> June 2016**

#### **a) Insurance renewal (TG)**

The clerk informed council that a renewal notice finally arrived on 9<sup>th</sup> June for £231.29 – more expensive than the policy taken out with Zurich.

#### **b) External Audit (TG)**

The clerk also informed council that there had been an investigation of the asset reduction on the External Audit form and that all the requested evidence has been submitted.

### **6) To receive updates on any District & County Councillor matters**

CCllr BL informed the meeting that the new Highways company is now in full control. He has been to a full council meeting and raised questions about the state of the roads and gullies in this area.

He reminded councillors of the meeting in Sutton on Rural Funding on Tuesday 12<sup>th</sup> July. ME asked about parking at the new council offices in Newark following a report in the Advertiser saying staff would be able to park at the office site. CCllr BL was not aware of this and offered to find out more.

### **7) To determine a date for deciding whether the council will receive and disburse the**

### **solar farm funding**

Work is due to start from September 2016 and is likely to take 4 or more months to complete. It was therefore suggested that the funding items be put on the agenda of the first meeting after work starts.

#### **8) To note suggestions for spending the solar farm funding**

See item 7 above.

#### **9) To review Council Policy and amend as appropriate**

##### **a) Financial Regulations**

The new guidance has not yet been received so it was agreed to carry this item forward to the next agenda.

##### **b) To determine the next policy for review**

The Health and Safety policy was chosen as the next policy for review.

#### **10) To receive feedback from councillors on any meetings/training attended**

##### **a) Chairmanship Training**

NF found this useful and hopes to implement appropriate aspects of the guidance given.

##### **b) To note any items for the next SNG meeting**

No items were raised but CCIr BL informed the meeting that there had been another series of break ins in Sutton and that it was believed they may be done by people travelling from the North so the police had been approached with a request to extend a project running in Sutton in Ashfield to reduce this problem.

#### **11) To consider any planning matters**

##### **a) Notifications received**

None

##### **b) Planning applications to discuss**

###### **i) 16/00873/LBC – 5 Park Farm windows**

It was felt the windows were in keeping with the property, replacing like for like.

**RESOLVED:** To support the application.

(proposed by MM, seconded by ME, carried unanimously)

###### **ii) 16/00624/LBC – The Stables Carlton Hall Security measures – retrospective**

Discussion covered several aspects.

**RESOLVED:** To object to the application on the basis that the window bars are visible and the work will damage the property.

(proposed by FJ, seconded by ME, carried by majority)

**RESOLVED:** To add comments about the nature of the business and the public consultation being limited.

(proposed by FJ, seconded by JC, carried by majority)

##### **c) Any other planning business**

None

#### **12) To discuss and note any further actions required from correspondence received since the last meeting**

##### **a) Letter from Pensions regulator**

The clerk put the information in the pack for councillors to read.

##### **b) NALC New Councillor Training**

It was agreed that council would pay for LH to attend this event.

**13) To consider and approve any financial matters**

**a) To approve payments for:**

- Clerk's Wages

**RESOLVED:** To make a payment of £124.02.

(proposed by NF, seconded by JC, carried unanimously, MM did not vote)

**b) Any other financial matters**

**i) To note the bank reconciliation**

The bank reconciliation was circulated and NF signed the bank statements.

**ii) To agree the Village Hall fee (to be accumulated and paid in December)**

The fee was confirmed at £3, making £9 owing to date.

**14) To raise any other business which may need to be included on the agenda of the next meeting.**

The clerk put the latest issue of Clerks and Councils Direct in the pack for councillors to read.

**15) To note the date of the next meeting**

The next meeting will be 6<sup>th</sup> September 2016.

The meeting closed at 8.30pm