

# CARLTON ON TRENT PARISH COUNCIL

Minutes of the Annual Parish Meeting and the Parish Council Meeting held on Thursday 18<sup>th</sup> March 2004 commencing at 7.30pm in the Village Hall

**Present:** Mrs C Fitzpatrick (Chair), Mrs A O'Brien, Mr E Holland, Mr C N Hemstock, Lt Col G E Vere-Laurie, Mr B Laughton (County Councillor), Mrs C Rose (District Councillor), Mrs Sarah Beresford (Clerk), Mr D. Bullen and Ms K. Wimble (Guest speakers).

There were no members of the public present

1. **Apologies for absence** Mr R. Boothroyd (Chairman)

## **Annual Parish Meeting.**

The Clerk read out the Minutes of the previous Annual Village Meeting and these were agreed as a true record.

### **Agenda:**

#### **Carlton-on-Trent Conservation Area.**

Mrs C Fitzpatrick welcomed Mr D Bullen and Ms K Wimble from Newark and Sherwood District Council to the meeting. Mr Bullen described the extensive Conservation area of Carlton-on-Trent and explained to the meeting that he, accompanied by Mrs Fitzpatrick, walked the area last week. He expressed surprise at some of the boundaries to the Conservation area and suggested that these may be redrawn at some stage. Mr Bullen then gave an excellent presentation regarding what exactly comprises a Conservation area and the measures that are being taken to stem the destruction of areas of Conservation. The work of the Conservation Department at Newark and Sherwood District Council is centred primarily on promoting the enhancement of current Conservation and makes recommendation to the planning department and village enhancement schemes.

Mr Bullen described the legal frameworks to which the Conservation department are bound and explained the powers of legal action, which are available in extreme cases. A brief overview followed regarding the strategies used in Conservation policy and explanations given how future developments tie into the development of Local Plan. Mr Bullen described to those present that in the future, Parish Councils would have a much greater input into Local Plan development. This compliments further initiatives set up by the Countryside Agency who propose to develop village design statements, which cover the core of the village, and will be written and edited by the local community.

The future development in rural villages creates more onus on communities contributing to the Social, Environmental and Economic planning.

Ms K Wimble then gave an enlightening presentation about the landscape of Carlton-on-Trent and outlined the principles of Conservation in that the priority was to enrich the countryside for everyone to enjoy. Ms Wimble explained that the key issues regarding conservation of Carlton-on-Trent are the importance of the red brick walling, the railings, the magnificent trees and conserving the traditional landscape. The key recommendations are to conserve and restore the hedge fields and replant hedgerow trees, to strengthen tree cover and the Beck tree replanting to enhance the tree line using willow. Ms Wimble advised that there are several Grant schemes available from £500 to £5000 and these funds are available to Parish Councils. Newark and Sherwood District Council do also have small funds for schemes, which benefit the community.

An open discussion followed the presentation with Parish Councillors asking about the Railings in the village. These are unfortunately an exception in some ways as legally the proprietor is allowed

to have them removed. The Parish Councillors present also discussed decorative street lighting, which would be more in keeping with the style of the village. Councillor Rose asked about window replacement with UPVC frames, again this is still legally within the owner/occupiers rights if they wish to remove traditional frames and replace with modern windows.

Mrs Fitzpatrick asked the representatives from Newark and Sherwood District Council if further enquires may be made regarding removal of the village railings. Both Mr Bullen and Ms Wimble were both formally thanked by Mrs Fitzpatrick for their excellent presentations and for attending the meeting.

There being no further business, the Village meeting closed at 8.20pm.

## **PARISH COUNCIL MEETING**

### **1. Declaration of interest in items on the agenda**

Lt Col G E Vere-Laurie declared an interest in item 10b (iii), Walled Garden to the North of Carlton Hall, Church Lane- Change of use to include a Nursery, including sales to the public.

### **2. To Confirm the minutes of the meeting held on Thursday 11<sup>th</sup> December 2003**

The minutes were confirmed as a correct record of the meeting and signed by the Vice-chair- Mrs C Fitzpatrick.

### **3. Matters arising from the last meeting.**

There were no matters arising.

### **4 Financial Matters:**

(a) Statement of accounts

Current a/c at 25<sup>th</sup> February = £1,281.99

High Interest a/c at 25 February = £203.96

Total = £1,485.95

The Clerk informed the Parish Council that the accounts would be presented at the next meeting for all to peruse prior to the Internal Audit.

(b) Receipts and payments

Receipts: none. Payments: Carlton-on-Trent Village Hall Hire -£40.00, Mrs H. Grover- previous Clerk £271.42, Newark and Sherwood District Council- uncontested elections expenses- £27.22, Hacker Young- Accountants £52.88. All cheques signed and approved by Mrs Fitzpatrick and Mrs A O'Brien

### **5. Co-option of additional council member**

There were three names provided, to the meeting, of residents who may have an interest in co-option to the Parish Council. The Clerk to write to all three to ascertain interest and will ask the residents to apply in writing.

### **6. Petition from Young People regarding Village seat**

The Clerk had received a petition from the Young People of the Village asking if the seat that collapsed could be replaced. All Parish Councillors present felt that this was an acceptable proposal

especially as it served as a seat for the bus stop. The Clerk to try to obtain some quotes to bring to the next meeting for purchasing a replacement seat.

## 7. **Health and Safety Inspections**

In the absence of Mr R Boothroyd, this item to be placed on the agenda for the next meeting.

## 8. **Highways Matters**

The main issues involved discussion about the flooding on Church Lane and Ferry Lane. The Clerk read out a totally unsatisfactory response from the Highways Department. The Clerk to write again to Kelham Road and ask for a more definite response to the serious issue of drainage. A copy to be sent to Councillor Laughton. The problem is also severe down Bell Lane as well as Church Lane and Ferry Lane and the Clerk to bring this to the attention of Highways. A further issue involves the amount of litter on the lay-by on the Old North Road between the sewage works and where the slip road enters. Councillor Rose to raise this issue with Newark and Sherwood District Council to arrange for a litter pick. Councillor Rose will also address the amount of rubbish dumped on the lane from Ossington Road to Norwell.

All present discussed the Silver Birch Trees on Bell Lane that are situated on County Council verges. Some concerns raised that these trees have grown excessively high and require topping. The Clerk to write to the Highways Department and the Tree Officer, Mike Catchpole, at Newark and Sherwood to obtain advice.

## 9. **Planning matters**

### (a) Decisions

- (i) The Plantings, Old Bell Road- Extension of approval- Approved
- (ii) Units 1 and 2, Ossington Road- change of use from warehousing to manufacturing- Approved.

### (b) Applications

- i) **Proposed Dwelling- Land adjacent to the Old Post Office**  
All Parish Councillors present perused the plans and following a discussion unanimously opposed the planning application on the grounds of over intensification of the site and the height of the proposed dwelling.
- ii) **Post Office Cottage, Main Street-Demolish Existing Garage and rebuild**  
All Parish Councillors present viewed the plans and unanimously supported the application
- iii) **Walled Garden to North of Carlton Hall, Church Lane- Change of Use to form a Nursery including sales to the public and erection of two polytunnels.**  
All Parish Councillors present perused the plans. Lt Col G.E.Vere-Laurie having declared an interest in the application did not vote. All other Parish Councillors voted unanimously to support the application providing safety issues are addressed at the entrance and exit and providing the operation remains low key and on the scale indicated.

## 10. **Correspondence**

(a) Building Better Communities- Councillor Laughton informed the meeting that he has requested two interactive speed cameras for this region, one for the Great North Road

Sutton/Carlton on Trent and one for Kneesal. These have been requested and Councillor Laughton awaits information about the success of the bid.

b) Code of Conduct- The Clerk read out two further items that now must be declared according to the Code of Conduct, Membership of a Party Political Committee and Membership of the Freemasons. Any Parish Councillors who require a change in circumstances form to speak to the Clerk.

c) Grounds Maintenance- The Clerk read out two letters received from organisations offering Handyman services, i.e. grass cutting, tree felling etc. The letters to be placed on file.

Other Correspondence not requiring action available at the meeting for all to peruse.

**11. Items for Inclusion in the next agenda:**

Street Lighting

Potholes and Flooding

Clerks Contract of Employment

Village Seat

Statement of Accounts

**12. Date of next meeting**

The date of the next meeting was set for Thursday 20<sup>th</sup> May 2004 at 7.30pm.