

# CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of  
Carlton-on-Trent Parish Council held  
in the Village Hall, Main Street, Carlton on Trent on

**Tuesday 3rd October 2017 at 7.30pm**

**Present:**

Cllr N Fletcher (Chair), Cllr M Martin (Vice-Chair), Cllr J Clark, Cllr M Eley, Cllr L Hopkins, Cllr F Jerome, Cllr R Whate, CCllr B Laughton, DCllr S Michael, T Grimes (Clerk) and 1 member of the public

**1) To consider any apologies for absence**

None

**2) To receive any declarations of interest in items on the agenda**

MM declared an interest in the clerk's wages.

**3) To accept the minutes of the Parish Council meeting held Tuesday 5<sup>th</sup> September 2017**

The minutes were approved as a true record of the meeting and were signed by the chair.

**4) 15 minute open forum to receive questions and comments from members of the public on the housing needs Survey**

No comments were made.

**5) 10 minute open forum to receive questions and comments from members of the public**

Following an item in the newsletter about cutting hedges to keep the paths clear, a member of the public commented that having maintained the grass verge and cleared grass which was encroaching on the pavement it had revealed a very uneven surface. The question was raised as to who would be liable if there were a trip or fall on this surface. CCllr BL confirmed that the verges belong to Highways and should be maintained by Highways, however when the public do clear them it is similar to clearing snow; the act is done with good intention and they would not therefore be considered liable in the event of an accident.

There were no further comments from the public but prior to the meeting the following points had been raised with individual councillors:

- NF noted that the wall repairs near the cross roads had revealed the pathway was very uneven and rutted. CCllr BL suggested this be reported in the usual manner.
- RW reported that following the last heavy rain there had been very large puddles on the corner of Ferry Lane outside April Cottage. FJ commented that all the drains had overflowed leaving standing water. CCllr BL felt this may be due to them being on a soak away which, once full, would stop draining water away, but he suggested the clerk contact Mike Keeling who planned an inspection in Sutton-on-Trent next time it rained and may extend this to Carlton-on-Trent.
- RW reported that there had been a door/gate put in on the slip road and asked whether this was permitted. CCllr BL confirmed that it was.

**6) To note any matters arising from the minutes of 5<sup>th</sup> September 2017**

**a) Lay by No Tipping Signs**

The clerk informed councillors that the replacement sign had arrived and MM offered to put it up.

**7) To set a date for the next Litter Pick**

FJ suggested that a newsletter would be circulated week beginning 8<sup>th</sup> October so the date needed to be after that to allow for advertising. 28<sup>th</sup> October was chosen. The council now has its own kit and any rubbish collected will be left at the village hall.

**8) To receive updates on any District & County Councillor matters**

DCllr SM reported that staff had moved into Castle House and this had gone smoothly; they seem happy with the new surroundings. She reminded councillors that the Parish Council Conference was an opportunity to look round. LH, RW and ME asked to attend. CCllr BL informed the council that Collingham had requested an environmental weight limit between 6pm and 6am. This had been trialled and the trial was coming to an end. BL was concerned about the impact on Grassthorpe, Sutton on Trent, Carlton on Trent, Weston & Tuxford which had seen an increase in lorries/noise as a result. He was also dismayed that these areas had not been consulted especially since Grassthorpe had been refused a similar scheme due to the impact it would have on Collingham. He reported that he would be objecting to the scheme and working to prevent it being introduced permanently.

CCllr BL also reported that the affordable homes in Caunton were complete and the two for sale had sold immediately.

**9) To receive feedback from councillors on any meetings/training attended**

**a) Safer Neighbourhoods Meeting**

NF and JC will be attending the meeting on Thursday and asked if there were any issues to report but there was nothing.

**10) To consider any planning matters**

**a) Notifications received**

The clerk reported that there had been a tree cutting approval for the Grey House.

**b) Planning applications to discuss**

**i) 17/01648/FUL – Forest Lodge Extension**

It was felt that this was not actually in the Carlton-on-Trent boundary but councillors had no comments to raise.

**RESOLVED:** To support the application.

(proposed MM, seconded FJ, carried by 6 votes in favour with 1 abstention)

**c) Any other planning business**

None

**11) To discuss and respond to the following consultations**

**a) Notts CC - Health & Wellbeing Strategy**

It was felt that no response was necessary.

**12) To note the following correspondence and respond as appropriate**

**a) Ryan Heard – fishing**

The clerk read out an email received via the website about fishing and reported that she had responded referring the author to the Environment Agency.

**b) Notts CC – Winter Services salt order form**

The clerk asked whether any salt was required. It was agreed that the bins were quite full and only the 5 free bags should be ordered.

**c) Oil-club.com – oil syndicate**

The clerk informed council that a letter had arrived stating members of the parish were in an oil syndicate which the council may wish to promote to the rest of the residents. The information was put in the pack and will be passed to David Dixon when councillors have seen it.

**d) Robert Jenrick – Newark Police Station**

The clerk told councillors that Mr Jenrick is concerned about the planned closure of Newark custody suite and has asked councils who share his concern to write to Paddy Tipping and the Chief Constable asking that this be kept open.

**RESOLVED:** To write a letter echoing Mr Jenrick's concerns.  
(proposed MM, seconded FJ, carried unanimously)

**13) To consider and approve any financial matters**

**a) To approve payments for:**

- **Salt - £TBC**

It was agreed no extra salt was required.

**b) To note the following payments :**

- **Clerks Wages to October £167.19**
- **Poppies £12.00**

Payments were noted and the clerk asked whether council would prefer these made from HSBC by cheque with charges or from Unity Trust when the pin numbers arrive, which may create a slight delay. It was agreed that the new account should be used provided the pin numbers didn't take too long. The clerk also asked the bank signatories to sign a letter enabling the HSBC account to be closed.

**c) Any other financial matters**

**i) To note the outcome of the External Audit**

The clerk reported that the Audit papers had been received with one comment which did not affect the opinion – the internal auditor ticked yes against petty cash being in order however, the council do not operate petty cash so this should have said N/A. The completed form has been uploaded to the website and the relevant public notices have been displayed.

**ii) To review the 6 months actual spending to budgeted spend**

The clerk circulated the budget review and informed council that most areas would see an underspend by the year end.

**iii) To note the bank reconciliation**

The bank reconciliation and statements were checked and signed by the chair.

**iv) To set the village hall fee**

The fee was agreed to be 1 hour tonight, making 15 hours on account to date.

**14) To raise any other business which may need to be included on the agenda of the next meeting**

The clerk informed council that the second precept payment had been received since the bank statement arrived and that now the new account was up and running the VAT claim had been submitted.

The clerk also informed councillors there was a place on the data training if anyone was interested. FJ and LH both asked that this be on the next agenda so that one or the other could attend.

Following the lack of public response on the Housing Needs Survey it was agreed that this should be on the next agenda for councillors to decide what to do next.

**15) To note the date of the next meeting**

This will be Tuesday 7<sup>th</sup> November at 7.30pm.

The meeting closed at 8.30pm