

# CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of  
Carlton-on-Trent Parish Council held  
in the Village Hall, Main Street, Carlton on Trent on

**Tuesday 5<sup>th</sup> January at 7.30pm**

**Present:**

Cllr T Cooper (Chair), Cllr N Fletcher (Vice-Chair), Cllr J Clark, Cllr M Eley, Cllr F Jerome, Cllr M Martin, Cllr R Whate, CCllr B Laughton, DCllr S Michael, T Grimes (Clerk) and 2 member of the public

**1) To consider any apologies for absence**

Not applicable.

**2) To receive any declarations of interest in items on the agenda**

MM declared an interest in the clerk's wages.

**3) To accept the minutes of the Parish Council meetings held Tuesday 3<sup>rd</sup> November and 1<sup>st</sup> December 2015**

Having been approved as a true record of the meetings both sets of minutes were signed by the chair.

**4) 10 minute open forum to receive questions and comments from members of the public**

A member of the public raised several concerns linked to flood risk. The state of the drainage gully from Pear Tree Cottage to the bungalows will be added to the list generated by councillors touring the village. CCllr BL responded to the other issues saying that Parish Councils are not routinely consulted about planning applications further up the river which may impact on flood plains but that they are able to comment if they wish. He added that the river survey had been carried out and that Carlton on Trent is on the Environment Agency list for works in 2020.

No other questions were raised.

**5) To note any matters arising from the minutes of 3<sup>rd</sup> November and 1<sup>st</sup> December 2015**

**a) Walk round village to report any matters to BL and MK (JC)**

JC, FJ, ME and RW had all been round the village noting potholes, over hanging hedges, street lights not working, etc. JC had reported the items she noted. It was agreed the other lists should be combined for passing to Mike Keeling via CCllr BL.

**b) Dog mess signs (NF & MM)**

A luminous sign has been put up in Carlton Lane but the second one needs permission which has yet to be sought. More of the usual 'posters' have been produced and put up including some being given to Nigel Walton to put up along Beck Lane and the footpath.

**c) Sewage issues (TG & TC)**

The clerk reported that Adam Boucher of Severn Trent had rung immediately after speaking to CCllr BL following the December meeting. He asked that any further issues be reported immediately and had given 2 direct line numbers.

DCllr SM informed council that she had spoken to Alan Batty of Environmental Health and he was working with Severn Trent on the matter. There is an Environmental Health officer living in the village so it was agreed that any issues should be reported through the council to a nominated resident who would then pass them to the officer.

TC said there had been issues with smells and quite a lot of activity from Severn Trent so th

issues were not quite resolved. He raised concerns about the proposed housing development in Sutton adding pressure to the system. CCllr BL offered to contact Adam Boucher and ask him to liaise with the planning department to ensure that the committee are aware of the issues when considering the application.

**d) Cold Calling Zones (FJ)**

FJ reported that there needs to be a log of cold callers working in the village. When this is passed to Trading Standards they will set up signs at the entry points to deter callers from sweeping the village. FJ offered to co-ordinate the project and will include an item in the next newsletter.

**6) To receive updates on any District & County Councillor matters**

DCllr SM informed council that the next Safer Neighbourhoods meeting will be on 7<sup>th</sup> January and asked if there were any items to report but there weren't.

She then reported that there was no news on the A1 noise issues but it may be the end of February before the next stage is completed; she will inform the council as soon as she hears anything.

CCllr BL asked whether a representative would like to attend a meeting with the chairs of Cromwell and Norwell PCs, Robert Jenrick and a Network Rail representative regarding the prolonged crossing closures. MM and TC agreed that one of them would try to attend on Friday 15<sup>th</sup> January at 11am in Norwell Village Hall.

CCllr BL then reported that Jo Horton was working to find a solution to the issues at the BP garage in Cromwell and that a feasibility study regarding the proposed new Lorry Park had virtually ruled out both Cromwell sites. Unfortunately he was still awaiting news on the weight limit signs.

**7) To receive feedback from councillors on any meetings/training attended**

**a) NALC AGM (NF & FJ)**

Unfortunately NF had been working away so neither he nor FJ could attend, but the clerk reported that an increase in fees had been voted through which would impact on budget setting.

**b) Commissioner Requested Services Public Engagement Meeting**

No one was able to attend this meeting due to the short notice.

**c) Any other meetings**

None

**8) To review the new website**

**a) Transparency claim update**

The clerk reported that a cheque for £170.52 had been banked as a result of the council's successful transparency funding claim.

**b) To consider attending website training**

Notts ALC are hosting a Hugo Fox website training event. The clerk will be attending through Notts ALC. FJ expressed an interest in attending.

**c) To decide what else should be included on the site**

The clerk and FJ have spent some time reviewing the site content and setting up a calendar of meetings. It was suggested that this be extended to include any District and County meetings that are sent to the council and are open to the public and also that any local events such as village hall and church events be included. There is also a 'news' area where FJ hopes to post newsletters and notices which the council are asked to disseminate to residents. The clerk explained that the public can receive email alerts of events and news if they sign up.

**d) To consider a request for PC support of a village website (FJ)**

FJ asked the council whether they would support her and resident Melanie McKinnon in setting up a village website with lots of useful links, historical data and current information promoting the village as a great place to live. It was felt this was not council business but most individuals were happy to support the venture.

**9) To review the Equal Opportunities Policy and determine the next policy for review**

It was felt that the equal opportunities policy was still appropriate and no changes were necessary.

The clerk suggested that the publication scheme be reviewed next as it referred to the old website so it definitely needed updating.

**10) To discuss and note any further actions required from correspondence received since the last meeting**

**a) Martifer Deed of Covenant**

The clerk reported that the signed covenant had been returned.

**11) To discuss and respond to the following consultations**

**a) NCC Budget Proposal**

It was felt that most statements were subjective depending how much individuals used the service in question. The clerk highlighted proposed savings to be made by charging cars to take non-household waste to the tip and it was agreed that a comment should be returned on this proposal due to the likely outcome of increased fly tipping. For the remainder of the proposals it was felt individual responses would be more appropriate.

**b) Newark & Sherwood Open Space Provisions questionnaire**

The clerk reported that the council had previously submitted a response in 2002 which was now out of date. It was agreed the clerk should return an updated form.

**12) To consider any planning matters**

**a) Notifications received**

15/00806/out: Scotfield outline planning appeal – no update

15/01715/FUL: BP station Cromwell – no decision yet

15/01715/FUL: Park View - permitted

**b) Planning applications to discuss**

**i) 15/02173/FUL Extension at Cony Grey Main Street**

It was felt this would only be seen by neighbours on one side. TC reported that said neighbours had no objection to the development and that the applicant had since found out that it actually fell within permitted development so didn't in fact need a planning application.

**RESOLVED:** to support the application

(proposed by JF, seconded by TC and carried unanimously)

**c) Any other planning business**

**i) Emma Stewart response to BP planning proposal at Cromwell**

The clerk read out a response from Emma Stewart to the concerns raised about the development.

**13) To consider and approve any financial matters**

**a) To approve payments for:**

- **Clerk's wages:** £255.32
- **N&S DC Election Fees:** £61.25
- **Website Training:** £15

**RESOLVED:** to make all three payments

(proposed by JC, seconded by FJ, carried unanimously, MM did not vote)

**b) To determine the village hall fee**

This was deferred to the end of the meeting at which point it was agreed that the fee would be £6 for 2 hours to be carried forward.

**c) To approve the 2016/17 budget**

The clerk circulated the spending to date and predicted year end spend. This and the previous two years spending were used to propose a budget of £2866.80 for 2016/17.

**RESOLVED:** To agree the budget figures for 2016/17  
(proposed by FJ, seconded by TC and carried unanimously)

**d) To determine the 2016/17 precept figure**

The clerk circulated a spreadsheet showing the council tax calculation based on the same precept as 2015/16 ie £2866.

**RESOLVED:** To request a precept of £2866 for 2016/17  
(proposed TC, seconded NF, carried unanimously)

**e) Any other financial matters**

**i) To decide whether to opt in or out of the New Audit Regime**

The clerk outlined the requirement to appoint an external auditor despite not needing to submit an audit form from 2017 onwards. A new body will do this every five years for a fee which is yet to be set. Councils can opt out of the scheme and appoint their own external auditor but cannot then opt back in until the end of the five year period.

**RESOLVED:** to remain in the scheme.  
(proposed RW, seconded FJ, carried unanimously)

**ii) To note the bank reconciliation**

The bank reconciliation was circulated and NF signed the bank statements.

**14) To raise any other business which may need to be included on the agenda of the next meeting**

A resident has reported that a black car is frequently seen speeding through the village so the clerk offered to inform PC Crowhurst.

Someone has asked whether the road sweeper still visits the village but TC confirmed that it did as it had been seen recently.

There have been complaints about parking at the South end of the village with yellow lines suggested but CCllr BL had suggested at previous meetings that it was almost impossible to get yellow lines instated.

NF asked about the introduction of a Unitary Authority and the clerk offered to find out more.

**15) To note the date of the next meeting**

The next meeting will be at 7.30pm on 1<sup>st</sup> March.

The meeting closed at 9.25pm