

## Carlton-on-Trent Parish Council

### Minutes of the Meeting held on Thursday 24<sup>th</sup> March 2011 commencing at 7.30pm at the Village Hall, Carlton-on-Trent

**1. Present:** Mrs R Whate (Chairman), Mr T Cooper (Vice-Chairman), Mrs M Eley, Mrs J Clark, Mrs F Jerome, Mr P Jackson, Mr B Laughton (County Councillor), Mrs C Rose (District Councillor), Mrs S Beresford (Clerk) plus one member of the public.

**2. Apologies for absence:** Mr N Walton,

**3. To approve the minutes of** the meeting held on Thursday 10<sup>th</sup> February 2011 minutes having been circulated were agreed.  
Proposed by Mrs M Eley and seconded by Mr T Cooper.

#### **4. Declaration of interest in items on the agenda.**

There was no interest declared in items on the agenda.

#### **5. Matters arising from the Minutes**

##### a. Highways issues

Mr Laughton informed the council that he had met with the Cabinet member for Highways Mr Richard Jackson regarding Cromwell and Carlton-on-Trent and he agreed to put the environmental weight restriction on the agenda for his next meeting with staff. Mr Laughton will have a more definitive idea at the next PC meeting but this matter will be kept on the County Council agenda, that we are assured.

The Clerk will write again regarding the potholes on Ossington Road.

##### b. Grit box provision and Snow Plan

The Clerk informed the PC that we were waiting for the new Grit Box order to be processed by the County Council and that we were on the waiting list for one- this is still to materialise. Once the grit box is in situ, the Clerk will write to Mr Laughton regarding funding of the £150.

Mr Nigel Fletcher has agreed to take on the role from Mr Cooper of Flood and Resilience officer and has started in earnest. The Parish Council to invite Mr Fletcher to the next meeting where he will be happy to deliver a report.

##### c. Litter and fly tipping

The Parish Council will undertake an inspection of the Spittal bridge area of the village following completion of the current roadwork's and seek support in clearing the area if applicable.

##### d. Dog Fouling and new signage

This remains a serious problem and the Clerk will deliver what is left of the signs to Mrs Whate for display in the problematic areas of the village. Mrs Rose urged anyone who sees a resident allowing their dogs to foul the contact Eddie Howes, the dog warden on 655570.

e. Temporary restrictions on Spittal Bridge 21<sup>st</sup>-23<sup>rd</sup> April 2011

The details of the diversion have been clearly displayed on the notice board. No problems reported by members of the Parish Council as far as they are aware.

f. Newsletter for Spring and Summer 2011

Those present agreed that the newsletter should contain the Dog Fouling problem, tree works in conservation areas, Best Kept Village Competition, Environmental Weight limit information, PCSO crime figures, Election results and PO update. The Clerk will draft the newsletter and send out for approval, Mrs Jerome agreed to edit the newsletter as before and the completed version will be ready for the meeting on 12<sup>th</sup> May.

g. Street Name confusion

There appears to be further confusion noted, especially by members of the emergency services looking for addresses in the village. The confusion seems to be centred on Old North Road, Great North Road and Old Great North Road. The Electoral roll appears to differ to the database used by the Emergency services. Mrs Rose will make some enquiries with the department of Kelham Hall that deals with the Electoral roll in the first instance.

h. PCSO contact regarding crime figures.

The Clerk has recently been in touch with the two PCSOs with responsibility for Carlton-on-Trent and they have agreed to send out the monthly crime figures which the Clerk will obtain just prior to the meeting. This will enable the Parish Council to keep on track of any local crime trends and keep the village aware. Mr Laughton asked the Clerk to cascade this information so that he could share with other Parish Clerks to do likewise in other villages.

i. Update of the Post Office at Sutton-on-Trent

The Post Office service will be re-opening on 18<sup>th</sup> April at 75 High Street, Sutton-on-Trent and will operate for a 12 month audit period before being allowed to take on the function of vehicle licensing. The opening times will be Monday- Friday 9-5pm and closed on Saturday and Sunday.

j. Unauthorised tree works- St Marys Churchyard

A letter was read out from NSDC regarding the unauthorised tree works, those present agreed that in the forthcoming newsletter a section will be added to ensure all residents knew that they must seek approval when wishing to prune or lop a tree in the conservation village.

k. Parish Council elections, nominations form.

All Parish Councillors present were given their nomination packs for completion and the electoral roll was available for proposers and seconders. All Parish Councillors were aware that they needed to ensure return to Kelham Hall by the 4<sup>th</sup> April 2011.

## 6. Correspondence

- a. Best Kept Village Competition- Those present agreed to enter this again this year at a cost of £4.00- proposed by Mrs R Whate and seconded by Mr P Jackson. The details of the judging times to go into the Spring/Summer newsletter. Round one judging will take place between 6<sup>th</sup> and 24<sup>th</sup> June 2011 and if successful the second round of judging will take place between 4<sup>th</sup> and 22<sup>nd</sup> July 2011.
- b. County Council Civic Service at Southwell Minister on 26<sup>th</sup> June 2011- no one available to attend this year.
- c. Network Rail Grassthorpe crossing- an invitation to attend a meeting regarding the future access to this crossing in the evening- Mr P Jackson will try to attend the meeting if possible as this will have an impact on the farming community.
- d. Community Infrastructure Levy- details regarding this District Council initiative to be placed in the correspondence pack.
- e. Public meeting on changes to Policing- No one available to attend. There will be two force divisions in the County in the future rather than three, North and South. The Police are assuring the communities that there will be little difference on the ground level.
- f. Queen Elizabeth 11 Fields Challenge- information placed in the correspondence pack.

## 7. Financial Matters

- a. Payment of village Hall Fees  
The sum of £10 agreed for the hire of the Hall. Proposed by Mr T Cooper and seconded by Mrs M Eley. .
- b. Dog Bin emptying  
The second NSDC invoice had been received by the Clerk for £24.18 Proposed by Mrs F Jerome and seconded by Mrs J Clark. This equates to £1.60 per bin per week which all present agreed to continue.
- c. Clerk PAYE  
The Clerk has received notification that all Parish Councils will be legally required to become an employer and the Clerks salary be

subjected to PAYE. Mrs Jerome will investigate further details for the next meeting.

d. Appointment of Internal Auditor

All present agreed for the Clerk to contact Miss Zoe Brooks again to ask her if she would be willing to take on the role of internal auditor for this year's account summaries.

**8. Health and Safety Inspection**

All equipment in working order and safe for use apart from the telephone box light bulb has blown. Mrs Whate will examine the bulb and see what replacement is required.

**9. Planning Issues.**

a. Decisions Made

None

b. Planning applications to discuss

None

Any other planning business

None

**10. Items for Inclusion on the next agenda**

Flood Defences- meeting outcome with Morgan Wray  
Matters arising

**11. Any other business**

a. Railway crossing Waiting times

All present agreed that the length of time that people are waiting at the level crossing has been at times ridiculous with some residents reporting waits of up to 15/18 minutes. Bruce Laughton suggested that all the villages try to tackle the issue collectively rather than each Parish writing individual letters. Patrick Mercer may also be able to assist. He can be contacted via Sue Gray, his secretary at the Conservative Club on London Road. The clerk will write to other Clerks in Sutton-on-Trent, Bathley, South Muskham, North Muskham, Cromwell and Weston to arrange a meeting.

b. Letter from Footpath department of the County Council

The letter received from Angus Trundle placed in the pack for all Parish Councillors to read.

c. Voluntary drivers required for Hospital transport

The letter received asking for people to consider becoming a voluntary driver placed on the notice board.

d. Filing Cabinet

The Filing cabinet up stairs in the village hall contains two drawers full of old Parish Council paperwork which needs 1-2 volunteers to go through to determine what can be disposed of. To be examined after the next meeting.

**12. Date of next meeting**

The next meeting will be held on 12<sup>th</sup> May 2011, this will be the Annual Village meeting and Annual General meeting of the Parish Council.

There being no further business, the meeting was declared closed at 21.30pm.