

Carlton-on-Trent Parish Council

Minutes of the meeting held on Thursday 20th September 2007 commencing at 7.30pm in the Village Hall.

Present: Mrs Robbie Whate (Chairman), Mrs. Jean Clark , Mr Nigel Walton, Mr T Cooper arrived later, Mrs C Rose (District Councillor), Mr B Laughton (County Councillor) Mrs S Beresford (Clerk) and 3 members of the public.

1. **Apologies for absence.** Mr T Cooper (although arrived mid way through the meeting), Mrs Margaret Eley (member of the public)
2. **Declaration of interest on items on the agenda.**

There was no declared interest in items on the agenda.

3. **To approve the minutes of the meeting held on Thursday 17th June 2010 and footnote from 5th July 2010.**

The minutes, having been circulated and read were agreed to contain a true record of items discussed. Proposed by Mrs J Clark and seconded by Mr N Walton. The minutes were then signed by Mrs Whate, the chairman.

4. **Co-opting of three new Parish Councillors**

Letters and applications of interest have been received by four members of the public (three applicants attended the meeting).

Mrs Clark read out the emails and letter of application to join the Parish Council. Following a vote by the current three members of the meeting present (quorum), the following members of the public were duly elected as the three new Parish Councillors:

Mrs Fiona Jerome- the Grey House, Main Street, Carlton-on-Trent

Mr Philip Jackson- Willoughby Farm, Carlton-on-Trent

Mrs Margaret Eley, Pinelands, Church Lane, Carlton-on-Trent

The two members present affirmed their willingness to stand and were given the relevant paperwork. The Clerk will inform the member who was not present of her election and send out the necessary paperwork.

5. **Matters arising from the minutes.**

- a) **Telephone Box refurbishment**

The Clerk will re-type the contact details of Parish Councillors to display on the kiosk and will complete the Freedom of Information Act details. Copies of agendas and minutes will be displayed in the box as well as the current news letters and items of interest.

- b) **Flood Resilience Issues**

The Clerk still has not heard from the flood resilience team regarding the site visit last February and will re-email them and copy Bruce Laughton into the email. Bruce Laughton reminded the Parish Council that he stands as County representative on the Regional Flood Defence committee.

c) Highways issues

There are ongoing issues with the 40 miles per hour speed limit being disregarded along the Old Great North Road past the village making the Crossroads particularly hazardous. Mrs Rose agreed to take these concerns to the Safer Neighbourhood meeting on 7th October.

d) Erratic postal service in the rural areas

Mrs Rose has again made contact with Patrick Mercers secretary to schedule a meeting for District Councillors to discuss the concerns about erratic postal deliveries. All members present did however feel that the service had marginally improved in the village. All present agreed to keep records of days where it is believed that the postal service has failed to deliver. Mrs Rose also informed those present that the Post Office at Sutton-on-Trent is scheduled for closure (which is of course a nationwide issue). Some discussions are in progress with individuals and businesses to try to secure an alternative site for some sort of PO service.

e) Remedi

Although this service has been fraught with complications and there has been a general lack of regularity, all present agreed that the organisation has provided some support to the village. The Clerk will write to Remedi and thank them for the service that they have provided over the last year.

6 . Correspondence

a) Rubbish dumped at the bus stop

It has been reported the there is an accumulation of rubbish including beer cans etc near to the site of the Bus stop. The Clerk will write to the District Council and ask for the area to be cleared.

b) Newark and Sherwood Core strategy.

The Clerk has placed the updated document ion the Communication pack to be circulated. There are very little matters included in this Core Strategy that are directly relevant to Carlton-on-Trent, however in the region there are issues which Parish Councillors need to be mindful of.

c) Diversity Training opportunity

The information regarding this course has been placed in the pack circulating.

d) Safe Neighbourhood Meeting

Mrs Rose will attend the meeting and Mr Cooper or Mrs Whate if other commitments allow.

e) Newark and Sherwood Community Safety Liaison group meeting- 25th October

Mrs Clark agreed to attend this meeting at Kelham Hall if other commitments allow.

f) Directory of Information from the Safer Neighbourhood Group

This very useful Directory placed in the communication pack which will be circulated.

g) Citizen of the Year nomination form and Long Service award certificates

The information regarding this was taken away by members of the Parish Council. There was no one appropriate to nominate this year for the long service award.

h) Seasonal Decorations

The clerk read out a memorandum from Newark and Sherwood reminding Parish Councils that they must not erect seasonal decorations from council owned establishments (including street lamps) without a license.

i) Advance warning- Road Closure

The clerk shared with the Parish Council information regarding forthcoming roadwork's affecting Ossington Lane and potential traffic disruption due to prolonged road closure. A copy of the diversion map placed both in the Kiosk and on the notice board.

j) Temporary Closure of Railway line

The clerk shared with the Parish Council information regarding forthcoming closure overnight of the Railway line at the Great Northern crossing. A copy of the details regarding this placed both in the Kiosk and on the notice board.

k) Recycling Bank site Consultation

The Clerk will write to support the proposal to site a recycling facility for textiles in the village.

- l) Devolution of Power to Parish and Town Councils and advance notice of the date of the Parish Council conference.

The document regarding the devolution of Power placed in the communication folder for perusal. The date of the next Parish Council Conference is 8th November 2010- Mrs Fiona Jerome agreed to attend subject to other commitments.

- m) NALC Annual General Meeting date

The Clerk will include this in the correspondence pack circulating.

- n) Building Better Communities

A brief discussion could not identify any area desperately in need of an application to improve. Mr Bruce Laughton agreed to support the Parish Council if any scheme could be developed- those present agreed to timetable this into next years planning, so the application form could be submitted in order to meet the deadline of the 30th September.

- o) Census Day

The Clerk informed those present that she has received information regarding the Census Date for 27th March 2011.

- p) Traxeyes information

Information regarding these safety route markers placed in the correspondence pack and will be discussed at a future meeting if Parish Councillors feel that they may be of benefit to the village.

- q) Gully Cleansing

The Clerk will write to Newark and Sherwood regarding cleansing of the Gully adjacent to the Croft on Main Street.

7. Financial Issues

- a) Payment of the Village Hall Fees

A cheque made payable to the village Hall Committee for the sum of £10.00
Proposed by Mr N Walton and seconded by Mrs J Clark

- b) Payment to the PCC of St Marys Church

The Clerk explained that she has received invoices from Mrs Storer for the sum of £200. These invoices were hand written on recycled paper.

Members of the parish Council expressed concern that they were being asked to write out a cheque to St Marys Church- a matter which the NALC specifically stated was not recommended practice. The cheque should have been payable to

the contractor employed to carry out the work. The PCC has employed the services of a young man aged less than 19 years to carry out the work. Deep concern was registered by those present regarding the health and safeguarding implications of the Parish Council paying for the services of this young man. The Parish Council has no knowledge of the training and supervision provided for the young man, the state of the equipment used, the electrical checks carried out on the equipment and the potential risks placed on the young man carrying out this work. The whole process has been complicated by the disregard for the contents of the letter written by the Parish Council which set out the terms of agreeing to the provision of the grant funding. This letter clearly stated that the PCC must EITHER open a separate Church Yard Maintenance account whereby the PC could pay the amount into this fund OR send the contractors invoices directly to the Parish Council for payment. Every penny of the PC precept must have a clear audit trail to satisfy the auditors. The situation now we have is that the PC was provided by hand written invoices completed by a member of the PCC (signed by the young man employed) and the PCC requested the PC send a cheque to the CHURCH fund. The CHURCH fund would then pay a member of the PCC who had paid the young man directly. Following advice from NALC, this is totally unacceptable. On the strength of the concerns, the PC will not be able to provide funding to the Church until the original conditions of the grant offer met by the PCC. The Clerk will write to Mrs Storer setting out the PC concerns and enclose a cheque for £200, proposed by Mrs J Clark and seconded by Mrs Whate, majority of members in agreement.

c) PC Mandate

It was agreed that Mr N Walton and Mr T Cooper to apply to join the mandate in order to sign cheques on behalf of the Parish Council. The Clerk provided the mandate form and completed the PC section.

8. Health and Safety

There were no Health and Safety concerns registered. The Chairman, Mrs Whate inquired about an Annual Highway Safety inspection. The Clerk will try to ascertain details of this and see if Carlton-on-Trent has had an inspection.

10. Planning Issues

There were no planning applications to discuss.

Decisions made

- a) Installation of a 60 metre high wind monitoring mast for a period of two years– Field reference No 0483, Norwell Lane, Carlton-on-Trent - APPROVED
- b) Householder application for the erection of a single storey side extension, 8 Old North Road- APPROVED
- c) Demolition of Farm Buildings (extant permission) – Park Farm Main Street- APPROVED

9. Items for Inclusion of the next agenda

- a) Matters arising

11 . Any other Business

- a) Payment of Kiosk expenses

The Clerk has received an invoice from Mr C Hemstock regarding paint used for the re-painting of the Kiosk- £78.13- Proposed by Mr T Cooper and seconded by Mr n Walton

Payment also to Mr J Whate for timber for Notice Board- £15.00- proposed by Mrs J Clark and seconded by Mr N Walton.

12. Date of the Next Meeting

The next meeting will be Thursday 21st October 2010

There being no further business, the meeting closed at 21.26pm.