

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held
in the Village Hall, Main Street, Carlton on Trent on

Tuesday 7th February 2017 at 7.30pm

Present:

Cllr N Fletcher (Chair), Cllr M Martin (Vice-Chair), Cllr J Clark, Cllr M Eley, Cllr F Jerome, Cllr R Whate, CCllr B Laughton, DCllr S Michael and T Grimes (Clerk)

1) To consider any apologies for absence

None

2) To receive any declarations of interest in items on the agenda

MM declared an interest in the clerk's wages and the payment to Notts ALC

3) To accept the minutes of the Parish Council meeting held Tuesday 3rd January 2017

The minutes were approved as a true record of the meeting and were signed by the chair.

4) 10 minute open forum to receive questions and comments from members of the public

There were no members of the public present but MM asked whether the area of road at the top of the North bound A1 slip road was surfaced with defective tarmac as it was crumbling. CCllr BL said that it may have been and that he had already reported the issue following complaints from other councils including Sutton on Trent.

5) To note any matters arising from the minutes of 6th December 2016

a) Update on the VETs Scheme survey (FJ)

FJ confirmed that this had been circulated in the last newsletter and that there had been no response. A conversation with someone in the village did however, result in one volunteer. On the basis of the low interest it was agreed that this should not be pursued at present.

b) Feedback on bank signatories

The clerk informed the meeting that new forms had been submitted; however RW then added that the bank had asked for more sections to be completed. These were filled in for immediate return.

6) To receive updates on any District & County Councillor matters

CCllr BL informed council that there was no update available on the solar farm but that the County Council had set their budget for the coming year, which would show a 4.75% increase, 3% of which was for adult social care which took 65% of the overall spend from a £550m budget.

DCllr SM said that Newark & Sherwood had yet to finalise their budget but that it was likely to show a 1.9% increase. She also said that she had spoken to the drainage board regarding the dyke and the work was scheduled. RW and NF confirmed that it had started – trees were being removed last week. DCllr SM also informed council that Newark and Sherwood now had an empty homes officer who worked two days a week and any property that had been empty for two or more years could be reported.

7) To receive feedback from councillors on any meetings/training attended

a) Safer Neighbourhoods Group Meeting (NF & JC)

NF and JC said there had been a number of burglaries in the area and that JC had raised the issues with the lorry park but it wasn't regarded a PCSO matter. CCllr BL said the new lorry park had been increased by 70 spaces and that a card scheme had been introduced so that there should be less likelihood of UK drivers staying in laybys.

8) To review the Complaints Procedure

It was felt that the procedure was adequate but that the contacts needed updating. The clerk suggested that there be a reference to the notice board and website rather than naming the chair in the policy so that it didn't need reviewing every time the chair changed.

It was agreed that the Risk Assessment be reviewed next.

9) To consider whether there are specific questions required in the Housing Needs Survey

There was some concern about questions 16/17/18 asking for personal financial information. It was felt this may reduce the number of responses; CCllr BL said that other councils had asked for a comment stating these were optional. NF suggested another option in the answers of 'Rather not say'.

RESOLVED: To go ahead with the survey following the above alteration.
(proposed by JC, seconded by NF, carried by majority)

10) To review the frequency of dog bin emptying

Following reports that the bin was full it was felt that it may be necessary to return to weekly visits through the Winter but that this should be monitored until the renewal notice was received.

11) To consider issues encountered by North bound bus users on Old North Road

JC reported that the lack of a pavement on the North bound route along Old North Road forced passengers to walk in the road and the lack of raised stops prevented some passengers from getting off the bus. CCllr BL confirmed that there was budget for the raised bus stops but that providing a pavement was costly and not in the budget so he would talk to Paul Marshall of the coach company about dropping passengers near their house.

12) To decide whether to have a litter pick

It was agreed that a pick would be best done before there is too much spring growth. The date was set as 10am on 4th March so that there was time for FJ to promote it in the newsletter and she offered to provide coffee and cake afterwards in the village hall to encourage volunteers. RW offered to arrange the equipment and collection as usual.

13) To consider any planning matters

a) Notifications received

None

b) Planning applications to discuss

None

c) Any other planning business

None

14) To discuss and note any further actions required from correspondence received since the last meeting

a) Notts ALC – Appointment of External Auditors

The clerk reported that the new auditors had been appointed to take over after the

next audit when Grant Thornton finish.

- b) Notts ALC – External Audit Seminar**
The clerk will be attending through Notts ALC.
- c) RCAN – Energy Saving Advice**
It was felt this wasn't necessary.
- d) Veolia – Recycling advice and site tours**
FJ offered to canvass interest via the newsletter.
- e) N&S CVS – Dementia Befriending Service**
The clerk commented on the number of emails being sent and asked councillors if they wanted to receive them. It was agreed they should be sent to FJ for display but not to all councillors.
- f) NCC – Armed Forces Covenant**
This was put in the pack for councillors to read.
- g) NHS Newark & Sherwood – Newark/Kings Mill Bus Service**
This was put in the pack for councillors to read.
- h) Clerks & Councils Direct**
This was put in the pack for councillors to read.

15) To discuss and respond to the following consultations

- a) NSDC – Plan Review Preferred Approach**
It was felt little had changed and no response was necessary.

16) To consider and approve any financial matters

- a) To approve payments for:**
 - Clerk's Wages £125.75
 - Notts ALC subscription £66.05

RESOLVED: To make the payments.

(proposed by NF, seconded by FJ, carried unanimously, MM did not vote)

b) Any other financial matters

- i) To note the bank reconciliation**
There was no bank reconciliation as there had not been any transactions, the bank statements were checked and signed by the chair.
- ii) To determine the Village hall fee (on account)**
This was agreed to be 2 hours, i.e. £6, making £12 on account to date.

17) To raise any other business which may need to be included on the agenda of the next meeting

None

18) To note the date of the next meeting

The next meeting will be 7th March 2017.

The meeting closed at 8.45pm