

**Carlton on Trent Parish Council**  
**Minutes of the virtual meeting held**  
**on Tuesday 2<sup>nd</sup> June 2020**

**Participating:**

Cllr, L Hopkins (Chair), Cllr M Eley, Cllr M Hopkins, Cllr M Martin, Cllr M Rawson, Cllr D Wells-Pope, Cllr R Whate and T Grimes (Clerk)

**1. To consider any apologies for non-participation**

CCllr BL & DCllr SM were unable to attend due to the meeting being via Zoom.

**2. To receive any declarations of interest in items on the agenda**

MM declared an interest in payments to the clerk.

**3. To accept the minutes of the Parish Council meeting held Tuesday 5<sup>th</sup> May 2020 via Zoom**

The minutes were accepted as a true record.

**4. 10 minute open forum to receive questions and comments from members of the public**

ME reported that the trees were overhanging the path to such an extent between the crossroads and the railway crossing, that pedestrians were forced to walk on the road. MR added that the verges by the Northbound exit slip road impaired visibility making it very difficult to pull out. The clerk offered to report both matters.

The clerk reported two enquiries about works taking place at the pumping station to the South of the village. Severn Trent had confirmed that this was work to install a flow meter to monitor capacity and efficiency of the equipment at the station and onwards to the sewage works.

**5. To note the following matters arising from previous minutes**

**(a) A1 Slip Road**

The clerk had circulated an email from Mike Keeling which summarised the actions to date and stated that work should take place in this financial year. The clerk was asked to respond expressing disappointment that no date could yet be given and that the council looked forward to hearing from him before the end of 2020 confirming a date. It was suggested that the resident most affected could perhaps go back to the planning applications and see whether there were any Highways comments. If so, there may be another approach through the planning inspectorate. LH offered to communicate this.

**(b) Community Support Group**

LH reported that the group had received £1000 from Notts CC and that discussions on how to spend it had resulted in the idea to bring the telephone box book swap into action, combining it with other activities suitable for people in isolation such as adult colouring sheets, rules for patience and jigsaws. It was suggested that crayons were included and that hand sanitizer be provided.

**(c) New residents leaflet**

MH reported that the suggested changes had been made but that the map was still to be completed due to lock down impeding communication with the artist.

**6. To receive updates on any District and County Councillor matters**

There was nothing to report.

**7. To consider any planning matters**

**(a) Notifications received**

The clerk reported that the following decision had been received:  
20/00596/FUL – 44 Main Street – 3 bedroom bungalow– granted

**8. To discuss possible uses for CIL funding**

The following suggestions were made and discussed:

- Bollards/no entry signs from Main Street to The Farmstead: ME confirmed that the builder was putting a bollard in place.
- Streetlight in Bell Lane: the clerk was asked to request one through the County Council and if refused this could be costed.
- Bench near the bus stop adjacent to the The Old Butchers shop: there used to be a bench which was knocked over, it was believed there was not sufficient room, especially since the pavement had been raised but this could be investigated.
- Replacement Bin on the corner of Church Lane and Main Street as it had already undergone a number of repairs: this was felt to be a definite.
- Street name sign for the Farmstead: ME confirmed that the builder was also providing this.
- Installing a hot water supply for the toilets at the village hall. There was a question as to whether this was actually infrastructure and a suggestion that the village hall should be responsible for this.

At this point the meeting was interrupted as the Zoom session ended. RW was unable to rejoin.

**Resolved:** To purchase and fit a litter bin in Church Street and to investigate the remaining options for further consideration.

(proposed by LH, seconded by MM, carried unanimously)

**9. To consider the following financial matters**

**(a) To note the bank reconciliation**

This was noted and will be signed by the chair.

**(b) To receive the internal audit report**

The clerk reported that there were no questions or comments from the auditor this year.

**(c) To consider the Annual Governance Statement 2019/20**

The clerk had circulated the AGAR form prior to the meeting.

**RESOLVED:** To answer yes to all the Annual Governance statements, except the last one which is not applicable.

(proposed DWP, seconded LH, carried unanimously)

**(d) To consider the Accounting Statement 2019/20**

The clerk had circulated the AGAR form prior to the meeting.

**RESOLVED:** To approve the Accounting statement.  
(proposed DWP, seconded LH, carried unanimously)

**(e) To approve the following payments**

- i. Auditors wine - £14**
- ii. Paper - £6**
- iii. Clerks wages and HMRC – usual amounts**

**RESOLVED:** To make the above payments  
(Proposed ME, seconded LH, carried unanimously, MM did not vote)

**(f) To note the transfer of £100 from the current account to the savings account being ring fenced funds from the Best Village Prize**

This was noted.

**6. To raise any other business which may need to be included on the agenda of the next meeting**

RW rejoined the meeting.

The clerk tabled Clerks & Councils Direct magazine for circulation.

**7. To note the date of the next meeting**

*7<sup>th</sup> July 7.30pm*