

ADOPTED Carlton-on-Trent Parish Council

Minutes of the Meeting held on Thursday 1st November 2011 commencing at 7.30pm at the Village Hall, Carlton-on-Trent

Present: Mr T Cooper (Vice-Chairman), Mrs M Eley, Mrs J Clark, Mr N Fletcher, Mrs F Jerome, Mr K Smith, Mrs C Rose (District Councillor), Mr B Laughton- County Councillor, Mrs S Beresford (Clerk) plus 4 members of the public.

1. Apologies for absence: Mrs R Whate (In the absence of Mrs Whate- Mr Cooper assumed the Chair)

2. To approve the minutes of the Parish Council meeting held on Thursday 14th July 2011 minutes having been circulated were agreed as a true record. However, Mrs Jerome asked that it be recorded that she had already spoken to the son of the lady who was being visited by carers and nursing professionals on Back Lane. Proposed by Mrs J Clark and seconded by Mrs Fiona Jerome.

3. Declaration of interest in items on the agenda.

No declaration of interest.

4. Presentation by Mr Bruce Laughton

Mr Laughton gave the Parish Council a brief overview of the changes within the Environment Agency. The Government has withdrawn funding for capital projects which are 100% funded by the Environment Agency. Most developments have been put on the back burner and the only possible chance of gaining any E.A funding towards development projects is to source a mix of funding combined from other agencies. Unless Carlton-on-Trent can find funding from other areas it is unlikely the E.A will fund flood defence improvements until 2015-2016. Local councils do put in some money to the regional pot and allocations are on a rolling scale. The two existing Regions- Trent and Severn are in the process of being spilt, along with funding allocations but the current Flooding and Coastal committee are unsure about who will be allocated what in terms of money. A decision is likely in April 2012. In the future, this spilt may lever other monies to be available or the decision will be made to 100% sole fund certain schemes. The likelihood for areas such as Carlton-on-Trent is that we will need to source funding from elsewhere to extend the flood bank. However, there is very little grant monies available at the moment. DEFRA still have grant facilities yet this is for maximum benefit strategies and schemes only. Bruce stated that he will get the County Council Flood Officer to come to talk to the PC. The County Council formulated the strategic flood register which identifies high risk areas. Those Parish Councillors present who attended the original meeting with Morgan Wray stated that they were frustrated as almost a year ago the PC was promised costings and a feasibility statement. Bruce, who also attended this meeting, agreed that this was the case; however, the whole of the funding

issues had thrown this up in the air. Bruce responded to say that the EA were under incredible constraints financially. Bruce agreed to invite Innes Thompson and Andy Wallace to the next meeting to see how we can take some of the issues forward. One of the most pressing concerns was that of household insurance. It is especially difficult for some residents to obtain household insurance at an acceptable premium all due to the identified flood risk as being higher than residents believe and the flood risk needs to be re-examined. The Clerk to email Bruce Laughton with the date of the next PC meeting in order for Bruce to arrange for the County Council Flood representatives to attend.

5. 10 minute session for members of the public to ask questions of the Parish Council.

The meeting was closed at 7.32pm in order for members of the public to ask Parish Councillors questions.

One member of the public interested in the street names confusion and irregularities stated that Sat Nav and Google Street map data is inaccurate. Main Street is inaccurately listed as Old Great North Road. A brief discussion then examined where Old Great North begins and Main Street ends. More of this at agenda item 7f.

One resident reported that weeds are coming up through the newly applied tarmac on the footpaths south of the village hall up to No.3 Old North Road on the left side- the Clerk will report this to the County Council.

With no further questions or comments the meeting was closed to members of the public at 7.45 and opened to the Parish Council business.

6. Change to Standing Order for future meetings to be held on Tuesdays

Due to the village hall receiving a regular booking on a Thursday night all present agreed to change the meeting to Tuesdays. The Clerk has amended the Standing Orders and a new copy signed by the Vice-Chairman. This document will also require the signatory of the Chairman upon her return.

7. Matters arising from the Minutes

a. Highways issues-potholes on Ossington Road, state of pavements in the village

The blocked drains have been inspected and given a HAM log number. The County council will address this issue when the majority of leaves have fallen and will then clear the drains. This item to remain on the agenda to ensure action has been taken.

b- Poor drainage issues- see above

c) Network Rail meeting –rescheduled Monday 14th November

The PC was informed that the Network Rail representative did not turn up at the agreed time as arranged therefore a new date of 14th November arranged at MRCC North Muskham on 14th November at 7.30. Mrs J Clark agreed to attend to represent the PC.

d) HGV issues

No further news regarding the weight limit. Bruce Laughton confirmed that this was on the ITM budget sheet for the new financial year starting April 2012.

e) Feedback from Chairman/ Vice-chairman training- Mr Cooper/ Mrs Whate.

In Mrs Whate`s absence, Mr Cooper reported the details of the training to those present. It was an intense evening and notes from the session placed in the correspondence pack. Some of the focus of the training was how to eject disruptive people from PC meetings. Mr Cooper stated that one of the key questions he raised was the role of the Parish Councillor. Who are individual Councillors supposed to be representing, their own views or the views of the majority? The answer was that individual PC members should represent both, obviously using their own wisdom and experience but must not exclude representing the minority and be aware that minorities need representing for the greater good. These may include younger people who may not necessarily have a voice. It is the Parish Councillors responsibility to represent all sectors of the community, particularly quiet minorities and also what the PC believes is the right cause of action.

One other area from the training which Mr Cooper explained was the need for the Chairman to work extremely closely with the Clerk.

f) Street name irregularity and confusion

Mrs Rose has been examining this issue on detail. Mrs Rose proposes to ask those with a 6NR postcode if they wish to be Ferry Lane or Back lane. Some people also appear to have the wrong postcodes according to the electoral roll. There is some confusion over Park Farm Cottages although this are listed correctly on some databases. The most important aspect of this situation is ensuring the Emergency services have the correct data. There is still some confusion about where Main Street ends and Old North Road begins. One option would be for the PC to purchase signs however these will cost monies. Mrs Rose has visited Kelham Hall to discuss these issues with the Electoral Roll officer who will talk to the GPO. The Emergency services are using the data generated by the electoral roll so if this is correct ambulances and paramedic teams should find intended addresses.

g) Notts Fire and Rescue Service Consultation and restructuring

Mr Smith, having looked through the consultation document informed the PC that Nottinghamshire Fire and Rescue are going through a period of restructuring. There is a change in the demographic allocation of tenders

and other resources and the types of tenders which are required for smaller fires. Edwinstowe will become a station manned by a full time crew and full time firemen and Mansfield the same with reservists eliminated. The current elevated platform vehicles owned by Notts Fire and Rescue will be moved to the City of Nottingham to cover the whole of the Notts area. The consultation has been extended to the 13th November. There had been some concern about major incident support; however this concern comes from the City. The current proposals can only enhance our fire support locally, particularly important considering our locality to the mainline Railway and A1. All the proposals are listed on the website.

h) Update on public consultation to the proposed restructuring of Midlands Regional flood and Coastal committee..

Mr Fletcher informed the PC that the committee is considering breaking into two the Trent and the Severn- separate committees. Having two smaller areas will be more useful to local areas and funding allocation may be better represented. Bruce Laughton is currently the regional representative on the Flooding and Coastal committee.

Mr Fletcher informed those present that there was more information on the Flood Forum website

i) Update regarding winter services- Mr Fletcher

The new grit bin has been installed on Castle Hill, the Clerk has written to thank Mr Laughton for the funding. Mr Fletcher has ordered 5 x 25kg grit bags. If we need more we can order at a cost. Mr Fletcher has registered as the village Snow Warden and informed the Council that Mr Phil Jackson, a local farmer has expressed interest in helping out with snow clearing with his tractor. Any other local farmers who have a tractor with a snow plough facility are invited to contact Mr Fletcher.

j) PCSO crime figures Sept/October 2011

The regular crime figures obtained from PCSO Richard Dunn listed below:

1 incident of Antisocial behaviour- a couple of 16 year olds messing about on a boat and set off a Fire Extinguisher.

2- A suspicious vehicle seen reversing up a drive on Church Lane- disturbed by the occupier who later found a bird bath had been stolen.

k) Parish Council website development

This is still ongoing. The Clerk and Fiona Jerome will get together sometime in the next 1-2 weeks to look at templates and generate ideas. The website will not “go live” until approval given by all members of the PC.

I. Litter Bin- Church Lane

The new Litter bin now in place on Church Lane and the old Bin removed.
The old bin base is still in situ.

m. Tree Removal

The PC discussed the removal of trees in line with Conservation legislation. The District Council tree officer is especially supportive. Removal of trees with preservation orders can generate an order to replace if these need to be removed. However, if trees are removed with the support of the tree officer then replacement is not always necessary. The Clerk will include this in the newsletter.

8. Financial Matters

a. Payment of village Hall Fees

The sum of 6.00 agreed for the hire of the Hall. Proposed by Mr T Cooper and seconded by Mr Kevin Smith.

b. Clerk PAYE

The Clerk has registered the Parish Council with the HM Revenue and Customs and Mrs Jerome and the Clerk will be meeting in the next week to look further at setting up the systems required.

c) Received payment from Mr Laughton

Mr Laughton provided payment from the Electoral budget for the purchase of an additional grit box for Castle Hill. Bruce thanked at the meeting and the Clerk has written a formal letter of gratitude.

d) Clerks contract review, including wages, role.

Those present discussed the Clerks role and responsibilities. This discussion will continue at the next meeting.

e) Precept requirements for 2012-2013 based on expected spending

The Clerk brought to the meeting a projected spending estimate. In light of additional spending requirements all present agreed to raise the Precept to £2,500 per annum. Proposed by Mrs J Clark and seconded by Mrs F Jerome- all in agreement.

f) Payment of New Councillor training on the 30th November- Mrs Eley

The sum of £15.00 agreed, proposed by Mrs F Jerome and seconded by Mr K Smith, all in agreement.

g) Other Financial issues

Any other financial issues- NONE

9. Health and Safety Inspection

Mr K Smith agreed to undertake an Asset and Health and Safety inspection to include the three benches, dog bin, telephone kiosk, resilience store, 2 x Grit Boxes and Litter bins.

10. Planning Issues.

a. Decisions Made

- a) Installation of Satellite dish to the rear of the property- Carlton Lodge- Main Street -APPROVED

b. Planning applications to discuss

None

a) Any other planning business

The District Council are to charge for pre-application information in the future.

11. Correspondence

- a) How to respond to planning applications- an 8 step guide- e learning opportunities- the Clerk will inform the Council when this is made available.
- b) Parish Council Conference on 8th November- Mrs J Clark to attend and feedback at the next meeting.
- c) Review of Parliamentary constituencies in England- the proposal is to go from 46 separate constituencies to 44. Carlton-on-Trent will go into the Sherwood constituency under the current MP Mark Spencer.
- d) Local Government framework- Consultation on Landscape and Character assessment Supplementary planning document- Mrs Fiona Jerome to examine and feedback at the next meeting.
- e) District Council planning for new development seminar- Sutton-on-Trent Community Centre 4pm-8pm Friday 28th October 2011- Mr Fletcher and Mrs Jerome attended this seminar. The areas for development in Sutton-on-Trent are behind Hounsfield Way (Drs Surgery) with a planned additional 38 new homes. There is some opposition as it is already a difficult junction yet there is no real "ideal" area for alternative development.
- f) Village SOS road show- Melton Mowbray – to consider for next year.
- g) Volunteer opportunity- Campaign to protect Rural England and National Association of Local Councils (NALC) planning Champion- information to be placed in the pack.
- h) Queens Diamond Jubilee Beacons- Guide to taking part on 4th June- information to be placed in the pack.
- i) At your Leisure- document placed in the correspondence pack.
- j) Parish/District Council Community Safety Liaison Group meeting postponement- the Clerk will inform Mr Smith when new dates are made available.

12. Any other business

a) Items for inclusion in the next newsletter

All present agreed that the following items to be included in the newsletter:

- Network Rail information/update regarding delays at the crossing
- Village Hall Availability
- Flood Warden – Mr Fletcher
- Fly tipping
- Tree works
- New Police contact number for non-emergency requirements- 101. Residents to be asked not to contact the PCSO directly but to use this number.
- Updated list of Parish Councillors- all present asked for emails to be included and some present asked for telephone numbers to be omitted.

b) Earlier starting time for PC meetings

Mrs Clark proposed that the PC set an earlier starting time of 7pm for meetings during the winter months. This was discussed with those present and a compromise agreed of 7.15pm. Proposed by Mrs J Clark and seconded by Mr T Cooper.

13. Date of next meeting

The next meeting will be held on 3RD January 2012

There being no further business, the meeting was declared closed at 21.35pm.