

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held
in the Village Hall, Main Street, Carlton on Trent on

Tuesday 3rd September 2019 at 7.30pm

Present:

Cllr L Hopkins (Chair), Cllr M Eley, Cllr M Hopkins, Cllr M Martin, Cllr D Wells-Pope, Cllr R Whate, T Grimes (Clerk), CCllr B Laughton and 3 members of the public

1) To elect a chairman

MM, the vice chair, was asked if he would be prepared to do this but he did not want to commit to every meeting, preferring to stand in when required. RW was asked if she would do it having experience of doing so before, but she declined. DWP said he may be prepared to do it in future but was not able to at present due to personal commitments. LH expressed a willingness to take the role until May. LH was nominated by ME, seconded by RW and duly elected by 5 votes with 1 abstention.

2) To consider any apologies for absence

DCllr SM gave apologies for being ill and CCllr BL apologised for only being able to be present briefly due to having two other meetings to attend.

3) To receive any declarations of interest in items on the agenda

MM declared an interest in payments to the Clerk.

4) To accept the minutes of the Parish Council meeting held Tuesday 2nd July 2019

The minutes were approved as a true record of the meeting and were signed by the chair.

5) 10 minute open forum to receive questions and comments from members of the public

Three members of the public each raised different concerns about the planning application to be discussed under item 8bi below, including:

- it is in a flood plane classified as Zone 3 – the worst - and has flooded in the past
- the trees and hedges on the site provide some buffering from A1 noise so removal would affect other properties, they also absorb fumes so their loss may increase breathing issues
- the properties would be very close to the A1 and surveys had suggested noise levels which were dangerous to health
- the properties would add to the load on the sewers which already give problems on a regular basis with the worst impact being on listed buildings
- the drainage ditches were not cleared regularly making flooding more likely
- flood defences upstream were shifting the problem to areas with no defences – ie Carlton
- it is outside the village envelope
- there was evidence of ridge and furrow field systems on the site
- it repeatedly states it is meeting the housing needs survey but that has already been met
- it says there is an hourly bus service but it is 2hrly and only goes to North Muskham
- it suggests the properties are ideal for elderly and disabled residents but there is provision for these in the N&S Homes properties and they would not be the ideal residents if there was a need to escape in a flood
- the design is not in keeping with a conservation village

The chair brought the planning item forward to enable residents to hear the outcome and leave if they so wished.

6) To note any matters arising from previous minutes

a) Raised bus stop causing pooling rain

The clerk noted that Mike Keeling had passed the issue to Highways and Transport being the department who installed the bus stop. The clerk reported that an update had been promised by the end of the month.

7) To receive updates on any District and County Councillor matters

DCllr BL suggested that any response to the Minerals Plan consultation be sent to the chair of PAGE – Parishes Against Gravel Extraction – a group which had come together to respond to previous draft plans.

8) To consider any planning matters

a) Notifications received

- i) **19/01258/TWCA – Pinelands tree felling**
- ii) **19/01031/LBC – The Dovecote dormer windows**
- iii) **19/01078/FUL – The Dovecote storeroom**
- iv) **19/01096/FUL - Greystones side extension**

The clerk reported that all of these applications had been passed.

b) Planning applications to discuss

- i) **19/01539/FUL – Two Dwellings next to The Chestnuts**

Councillors further discussed the points raised in the public session feeling all were material concerns.

RESOLVED: To object to the application on the reasons outlined.
(proposed MM, seconded ME, carried unanimously)

c) Any other planning business

None

9) To receive updates from councillors on any meetings or training attended

a) Safer Neighbourhoods meeting (DWP)

DWP reported that Notts CC and the Police had set up a Key Individuals Network system, whereby councils had a single point of contact and information could be disseminated more effectively.

DWP informed councillors of three incidents at Sutton on Trent and one at Carlton.

10) To review the following policies and amend/adopt as appropriate

a) Financial regulations

The clerk highlighted the three sections which had been reworded and one which had been removed, then checked that they wished to keep all the figures previously adopted.

Councillors felt the changes were necessary and the clerk was asked to draw up the new policy for adoption at the next meeting.

11) To receive the Health & Safety report

MM reported that all assets were sound, the old bench had been removed from the list and the new noticeboard added. The telephone box could do with a coat of paint but this could be done before it was repurposed. Following news that a parish council lost their defibrillator when it was taken to QMC with a patient but never returned, MM suggested writing the postcode on the Carlton defibrillator to encourage it's return if it got used; Councillors agreed it may help.

Councillors discussed the increasing size of the crack in the garden wall of Carlton Hall, near the bench at the cross roads. It was felt that it would not injure anyone on the bench if the wall collapsed, although it would shock them, however, it was acknowledged that this was the owner's responsibility.

12) To discuss and respond to the following correspondence

a) North Muskham PC – Network Rail barrier issues at Newark

The clerk asked if anyone would like to attend a meeting with Network Rail to discuss barrier issues if N Muskham could arrange one. Councillors agreed someone should attend but whom, would depend on the date. The clerk was asked to request further details.

b) RCAN - Best Kept Village

The clerk confirmed that the village had won the Best New Entrant category and that a prize of £100 would be awarded at the Notts ALC AGM on 21st November. The village had also received recommendation having made it into round two in the relevant size category.

c) Notts ALC – AGM

The clerk asked if anyone was able to attend and it was suggested RW should go to receive the BKV award. RW agreed to check her diary and other councillors agreed to confirm their availability. Voting delegates were to be decided next meeting when attendees were known.

13) To discuss and respond to the following consultations

a) NSDC - Allocations & Development Management DPD Issues Paper

The clerk noted that this was added in error as the deadline for responses had passed.

b) NSDC – Community Plan

DCllr SM had requested that this be raised but was not there to advise what kind of suggestions were required. The clerk was asked to find out more.

c) NCC – Minerals Local Plan

Following CCllr BL's advice, the clerk was asked to inform PAGE of the council's objection to the Cromwell gravel site extension and to ask to be included in emails and meetings going forward. It was also agreed that the objection be re-iterated as a response to the consultation with flooding and traffic being the main concerns, adding that there shouldn't be any sites approved which would change the route of the river.

14) To consider the following financial matters

a) To note the bank reconciliation

The corrected July reconciliation was circulated along with the present ones and having checked the bank statements, the chair signed them.

b) To receive a change of Tax Code Notification

This was noted and the clerk informed Councillors that payroll software had been amended.

c) To approve the following payments

i) VH Fee (on account) – TBC

The chair confirmed that this meeting would close within two hours so the fee would be £6, making £24 on account to date.

ii) NCC - £1243.51 unused LIS funding

The clerk confirmed that Notts CC had requested invoices for the spend and subsequently the return of unspent monies.

iii) Tanya Grimes – paper and magnets

The clerk tabled receipts for £3 for a pack of paper and £8.99 for a tub of magnets. She confirmed that the magnets had been included in the costings of the noticeboard.

RESOLVED: To approve payments i) to iii) as detailed above
(proposed LH, seconded ME, carried unanimously, MM did not vote)

d) To note the following payments

i) Standing Order for Clerks Wages

The regular payment was noted.

15) To raise any other business which may need to be included on the agenda of the next meeting

The clerk noted that NALC had issued a revised Grievance and Disciplinary policy so review would be necessary

RW suggested repurposing the telephone kiosk was discussed again

The clerk noted that the salt order had arrived but that the bins were quite full so only the free items would be ordered rather than putting it on the agenda – councillors agreed

The clerk circulated new bus time tables and PCSO posters

DWP asked if the over hanging trees had been trimmed – it was confirmed that they had, but only minimally, so they still created an obstruction. Councillors agreed to see whether any further trims occurred and review the matter next meeting.

16) To note the date of the next meeting

1st October 7.30pm

The meeting closed at 9.15pm