

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting held on Tuesday 2nd September 2014 at 7.30pm in the Village Hall.

Present: T Cooper (Chair), N Fletcher (Vice-Chair), R Whate, F Jerome, M Eley, M Martin, J Clark, B Laughton, C Rose and T Grimes (Clerk)

1. To consider any apologies for absence
CR apologised for arriving late.

2. To receive any declarations of interest in items on the agenda
MM declared an interest in the reimbursement of the defibrillator expenses and the payment of clerk's wages.

3. To accept the minutes of the Parish Council meeting held Tuesday 6th May 2014
The minutes were accepted as a true account of the meeting after the addition of RW as seconding the motion to appoint MM.

4. 10 minute open forum to receive questions and comments from members of the public
There were no public in attendance however it had been brought to the attention of the council that the plants at Village Farm were still hanging over the pavement and creating an obstruction. TC offered to approach the owners.

5. To note any matters arising from the Minutes of 6th May 2014 which are not elsewhere on the agenda
(a) Footpath to Cromwell (TG)
JC reported that Mike Keeling reiterated the expense of reinstating the path and said there was no county council budget available for this work in the near future. JC offered to continue pressing for the work to be done.

(b) Mobile Cafe (TG)
JC reported that Mike Keeling initially thought the mobile cafe' was trading illegally but on investigation he found that they had contacted the council and provided the relevant documentation. Mike Keeling looked at the parking issues and felt that if the trailer were moved it would create even more opportunity for lorries to park on the A1 slip road. MM offered to approach the owner and raise the concerns about litter and parking and ask him to encourage his customers to be considerate.

(c) Litter bin from the bus stop (TG)
The clerk reported that Mike Keeling had offered to provide a new litter bin at a cost of £50 and to install it for a further £50. Although this was noted to be a very reasonable price, councillors still felt that the council should not be bearing the cost, at which point Cllr Laughton offered to donate the £100 required. NF proposed that the clerk instructed Mike Keeling to go ahead with the work provided the District Council would adopt the bin and empty it without charge and MM seconded it.

(d) Cromwell Holt Lorries (RW)
JC reported that Mike Keeling had passed the problem parking area maps to another department and was awaiting their response. Cllr Laughton suggested that every offence spotted be reported to the police on 101 and FJ offered to put an item in the newsletter to this effect.

(e) Defibrillator (TC)
MM reported that the defibrillator had been purchased and is fully functional and installed in a cabinet outside the village hall. The village hall committee have approved payment for the electricity supply to heat and light the cabinet should the council wish to arrange connection. MM proposed that this be arranged and ME seconded it, the vote was carried unanimously, so MM offered to obtain 3 quotes for the work. Following a discussion about the cabinet access code, it was agreed that Graeme Coutts should have the code for maintenance checks and that everyone else should dial 999 to obtain the code as per the instructions on the cabinet, but that a couple of neighbours would also be approached to be code holders in case anyone arrived with no mobile phone. ME suggested a sign be put on the cabinet to say it had been funded through public donation. TC offered to liaise with Graeme to arrange training sessions and FJ will include the details in the newsletter. It was felt that Saturday morning would be best and if necessary an evening could be included at a later date.

(f) Date for the Safer Neighbourhoods Meeting
CLLR Rose emailed details of the meeting format to the clerk following the safer neighbourhood meeting. It was agreed the clerk should approach PC Crowhurst for availability and inform FJ of his preferred date for the newsletter.

(g) Signs in Church Lane (RW)
The clerk reported that NSDC had responded to the enquiry stating they would inspect and carry out any necessary work.

(h) A1 Noise
The clerk reported that there had been a copy of a letter from Robert Jenrick to Owen Patterson of DEFRA. Cllr Laughton added that there had been a response directing the issue back to the Highways Agency, ie exactly where things started 2 years ago. Cllr Laughton said a meeting would follow and Cllr Rose offered to meet Robert Jenrick to share all the background information prior to any such meeting.

6. To receive updates on any District & County Councillor matters

(a) Safer Neighbourhood Meeting

Cllr Rose detailed the offer of coding as noted in item 5f above.

(b) Other

Cllr Laughton reported that an initial location had been suggested for the interactive speed limit sign on the Great North Road. The sign would be placed outside Carlton House to slow traffic approaching the crossroads from the Sutton direction. Any comments regarding the position of the sign should be made known to Cllr Laughton immediately.

Cllr Rose reported that there had not been any decision on the Pears appeal yet and asked that any lorry issues continue to be reported. FJ offered to put the contact details for reporting lorries in the next newsletter.

7. To review Council Policy and amend as appropriate

(a) Standing Orders (NF)

NF circulated a 'personalised' copy of the NALC model standing orders prior to the meeting. TC proposed that these be accepted and MM seconded it.

(b) Complaints Procedure

Prior to the meeting the clerk circulated a copy of the NALC model Complaints Procedure which had been altered to include appropriate contact details. TC proposed that this be adopted and FJ seconded it.

8. To consider any planning matters

- (a) Decisions made (awaiting 13/01742/FUL re-submission of Turbine Normanton Road, Weston, 14/00601/FUL turbine at Wadnal Lane, Weston, 12/00656/FUL Turbine in Collingham, 14/01143/LBC The Dovecote and 14/01103/FUL Old Bell Lane)

All these planning decisions are still pending.

- (b) Planning applications to discuss There were no new applications to consider.

- (c) Any other planning business

TC reported that NSDC had been out to the site and were aware of One Acre activity and their response was that the trees removed were diseased and were therefore allowable, however they had requested a retrospective application for the storage unit.

The clerk reported that NSDC had confirmed no planning permission was required for the church spotlights and that the relevant diocese permissions had been obtained.

9. To discuss and note any further actions required from correspondence received since the last meeting

- (a) NALC: AGM date and nomination forms

NF offered to attend NALC AGM and RW believed that she may have served as a councillor for 25 years.

- (b) NALC: Transparency response

The above report was put in the pack for circulation to councillors.

- (c) NALC: Openness and Accountability

The above report was put in the pack for circulation to councillors.

- (d) N&SDC: Elections poster

This poster will be displayed in the kiosk.

10. To discuss and respond to the following consultations

- (a) N&SDC Draft Householder Development SPD
(b) N&SDC Draft Conversion of Traditional Rural Buildings SPD
(c) N&SDC Shopfronts and Advertisements Design Guide SPD
(d) NALC Planning

It was felt that the majority of these would not impact upon the village so no response was necessary but FJ found one section on the expansion of automatic development rights for waste management operations which would allow Pears to expand without permission. Given recent objections to the Pears expansion it was felt that this would have an impact so FJ offered to draft and circulate a response.

11. To consider and approve any financial matters

- (a) To approve payments for:

- Village Hall fees £6
- Clerk's Wages £689.47
- Defibrillator £778.80
- Cabinet £485.85
- Exchange fee £13.28
- Fixing Bolts £1.38

The clerk confirmed the above expenses. JC proposed that all payments be made and TC seconded it.

- (b) Any other outstanding financial matters

- HMRC RTI of PAYE

The clerk reported that the £3 debit on the account had been removed and that reporting was now running smoothly.

- Bank reconciliation

The clerk circulated the statements and reconciliation which NF signed off.

- External Audit

The clerk reported that the audit form had been returned without comments or investigation and that the notice of inspection had been displayed.

12. To raise any other business which may need to be included on the agenda of the next meeting

The clerk tabled a consultation on the Polling Wards for NSDC the deadline of which fell before the next meeting. Any councillor feeling the council should respond was asked to send their comments to the clerk to compile and circulate a response.

It was noted that there was a lot of rubbish in the lay-bye again and questions were raised as to whether there could be a 'No Tipping' notice and/or a camera installed.

13. To set the date of the next meeting

The next meeting will be held on 4th November at 7.30pm

The meeting closed at 9.10pm

Tanya Grimes – Clerk to the Parish Council