

Carlton on Trent Parish Council

Minutes of the meeting held in the Village Hall, Main Street Carlton on Trent on

Tuesday 7th January 2020

1 To consider any apologies for absence

None

2 To receive any declarations of interest in items on the agenda

MM declared an interest in the clerks wages and defibrillator payment.

3 To accept the minutes of the Parish Council meeting held Tuesday 3rd December 2019

The minutes were approved as a true record of proceedings and were signed by the chair.

4 To co-opt a new councillor

LH introduced Mark Rawson, who expressed an interest in becoming a councillor.

RESOLVED: To co-opt Mark Rawson to the council.
(proposed LH, seconded MM, carried unanimously)

5 10 minute open forum to receive questions and comments from members of the public

One member of the public raised concern about a number of potholes in and around Carlton-on-Trent. CCllr BL reported these as they were raised. The clerk, as a resident, raised the issue of the Ossington airfield stretch being particularly bad for potholes, again CCllr BL reported this during the meeting.

6 To note any matters arising from previous minutes

(a) Raised bus stop causing pooling rain

The clerk reported that there had been no further information on progress. RW noted that there was now mud collecting in the gutter either side of the bus stop and asked if the road sweeper had been scheduled to visit. The clerk confirmed a request had been submitted but that no response was received so this would be chased.

(b) Sewage issues

The clerk reported that she had been unable to ring Severn Trent during office hours due to the increased work load of another job. CCllr BL was able to provide an email address in order to progress this further.

(c) Producing accessible minutes

The clerk informed councillors that the minutes had taken 3 hours extra work and she still hadn't been able to make them fully compliant. The clerk said it may be necessary to purchase a licence for Microsoft Office as Word has more functionality than free suites like Open Office. She reminded council of the NALC survey asking about the impact of the accessibility requirements and councillors agreed a response could be submitted outlining the budget implications based on the work done so far.

7 To receive updates on any District & County Councillor matters

DCllr SM reported that NSDC still held a retainer for the building work at Castle House because there were a number of snagging items to complete. The builders had refitted the capping to stop the rain pouring down the wall but it had actually made matters worse. She reported that the SNG meeting had been rescheduled to 30th January and that the planning application on the edge of the village had been refused because the appeal on the Sutton application which was in the same flood zone had failed. CCllr BL informed the meeting that Sutton on Trent PC had raised concerns over a dyke being diverted during building work which had restricted water flow and was adding to the flooding problems.

8 To consider any planning matters

(a) Notifications received

i. 19/01624/FUL – The Pines Extension

This has been granted.

ii. 19/01539/FUL – One Acre two new dwellings

This has been refused.

iii. 19/01853/FUL and 19/01854/LBC – Ferry Farm rear extension

This has been granted

(b) Planning applications to discuss

i. 19/02005/FUL 44 Main Street – new dwelling

It was noted that there had been much discussion when a previous plan for a 2 bedroom property was submitted on the back of the housing needs survey. Some councillors had only supported this because it met the need for 2 bedroom properties, however it was noted that this was not a material objection. There was some concern as to whether the property would break the existing roof line of nearby properties but it was agreed these varied anyway. The improved visual appeal of the property was noted.

RESOLVED: To support the application.

(proposed RW, seconded MM, carried by 5 votes to 2)

(c) Any other planning business

i. 19/01237/FUL Carlton Manor Mobile Home Park - appealed

It was noted that the council were not consulted for the original application but could comment on an appeal. NSDC had refused the application due to the impact on trees. Councillors commented on the proximity to adjacent park homes.

RESOLVED: To submit an objection supporting NSDCs reasons for refusing the application.

(proposed LH, seconded MM, carried by 3 votes in favour, 0 against and 4 abstentions)

9 To adopt the Disciplinary and Grievance procedures

The clerk tabled the updated policies.

RESOLVED: To adopt the new Grievance and Disciplinary policies.

(proposed MM, seconded ME, carried unanimously)

10 To consider the future maintenance of the defibrillator and to delegate power to the clerk to purchase defib pads if used

MM reported that the defibrillator had been used and that East Midlands Ambulance Service had left a note saying it needed new pads. MM purchased new pads and fitted them the next day so that it wasn't out of action any longer than necessary. This had also

highlighted a problem that EMAS had not completed the registration meaning anyone calling 999 would not be directed to the defibrillator. MM had been in touch to correct this. The clerk reported that if the council agreed to refund MM for this set of pads there would only be £149 in ring fenced funds for replacement parts so there would need to be a decision about how to fund replacements. A battery and two sets of pads is currently £400 and would be needed every 4 years, averaging £100 per year if this was done through the precept. CCllr BL offered to fund the next battery as this would probably be necessary sooner than expected having been used. ME offered a donation to increase the ring fenced funds available. RW said other residents had also expressed an interest in topping up the fund with donations after hearing that it had been used.

RESOLVED: To delegate the decision to replace pads and batteries to the clerk as a Health and Safety issue, to avoid periods without a defibrillator.
(proposed LH, seconded ME, carried unanimously)

11 To consider entering the Best Kept Village Competition again

It was felt that this had been a positive activity improving the village and bringing residents together.

RESOLVED: To enter the competition in 2020.
(proposed RW, seconded DWP, carried unanimously)

12 To discuss and respond to the following correspondence

(a) Landscape Conservation Forum – Sustainable Futures and Growing Communities

The clerk tabled details of a one day event on 5th February. No-one was able to attend.

13 To discuss and respond to the following consultations

(a) NALC – strengthening police powers to tackle unauthorised encampments

It was felt that due to differing opinions it would be better for councillors to access the Government consultation and respond personally.

14 To consider the following financial matters

(a) To note the bank reconciliation

This was checked and then signed by the chair.

(b) To approve the budget for 2020/21

The clerk provided spending information to the end of December and a proposed budget. Having looked at the tax base, it was noted that there would be a £2.07 increase on a Band D property even if the precept was kept at the same level as last year. Councillors considered the impact of an increased spending pattern on the precept and decided that there was little opportunity to reduce spending and the impact would be minimal – £1.36 on a Band D property.

RESOLVED To approve the budget.
(proposed LH, seconded ME, carried unanimously)

(c) To set the precept for 2020/21

Having determined the budget should be £3335 the necessary precept was set.

RESOLVED: To set a precept of £3335.
(proposed MM, seconded ME, carried unanimously)

(d) To approve the following payments

- i. VH Fee (on account) – TBC**

This was set at 2 hours making £10 to date since the rental has increased from £3 an hour to £5 an hour.

ii. Defib pads - £41.15

This was paid out by MM to replace the used pads and needed refunding.

RESOLVED to make both payments

(proposed RW, seconded LH, carried unanimously, MM did not vote)

(e) To note the following payments

i. Standing Order for Clerks Wages

This was noted.

15 To raise any other business which may need to be included on the agenda of the next meeting

Clerks and Councils Direct was put in the pack for councillors to read.

The clerk informed councillors that a proposed date had been received for the Network Rail meeting at North Muskham on 29th January.

MH tabled a draft leaflet for new residents. It was put in the pack for councillors to read and it will be on the next agenda for comment.

ME asked if the council had been successful in its bid for 50 free trees from NSDC. The clerk informed councillors that an email had been received confirming receipt of the form but there had been no further correspondence. DCllr SM offered to look into this.

RW asked that a date for the next litter pick be put on the next agenda.

16 To note the date of the next meeting

4th February 2020 at 7.30pm

The meeting closed at 8.55pm