

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held
in the Village Hall, Main Street, Carlton on Trent on

Tuesday 3rd July 2018 at 7.30pm

Present:

Cllr N Fletcher (Chair), Cllr M Martin (Vice-Chair), Cllr M Eley, Cllr L Hopkins, Cllr F Jerome, Cllr M McKinnon, Cllr R Whate, DCllr S Michael, T Grimes (Clerk) and 1 member of public

1) To consider any apologies for absence

NF gave FJs apologies for being late.

2) To receive any declarations of interest in items on the agenda

MMA declared an interest in the clerk's wages.

3) To accept the minutes of the Annual Parish Council meeting held Tuesday 1st May 2018

Having made a correction under point 8, the minutes were approved as a true record of the meeting and were signed by the chair.

4) 10 minute open forum to receive questions and comments from members of the public

A resident informed the meeting that the village hall committee had received a email saying they were to get an enforcement notice requiring the windows at the front of the building be replaced with single glazed, wooden, leaded windows within one year for which they did not have the funds and asked for the support of the parish council. There was much discussion about the way the situation had arisen and the impact of enforcing the replacement. A proposal was made but the clerk noted that there had not been an agenda item. Although it would be too late to help with the immediate issue, it was suggested that this be put on the next agenda.

LH tabled posters about the Sutton on Trent Youth Club Trust which has grants available for projects involving young people.

5) To note any matters arising from the minutes of 5th June 2018

a) Village Hall Noticeboard

The clerk confirmed that this should read the 'parish council' noticeboard. She reported that Mike Keeling had sent the necessary confirmation of the pavement belonging to Highways and a representative of their approved installers R&P Groundworks had been out to the site and submitted a quote of £390 + VAT for the installation. The clerk checked the style of board and asked which size was preferable, confirming the colour to be green but then explained that Carlton on Trent Parish Council was too long for the header text.

Resolved: To buy the larger board which takes 30 A4 sheets.
(proposed MMA, seconded MMc, carried unanimously)

Resolved: To have 'Parish Council Notices' as the header text.
(proposed MMc, seconded FJ, carried unanimously)

6) To receive updates on any District & County Councillor matters

DCllr SM reported the latest news from NSDC as follows:

- The new chief executive, John Robinson started work in July.
- The council had voted to provide electric charging points on council land such as car parks, the Government were providing money for this but as yet there hadn't been a

decision whether to charge for their use.

- The extension of the lorry park to replace spaces lost by the building of the new council offices was given the go ahead at the June planning meeting.
- The council had resolved to ban the use of sky lanterns and helium balloons on their land.
- The new assisted living facility at Ollerton is now open.

7) To receive feedback from councillors on any meetings/training attended

RW reported that she had attended the Civic Service and it had been very enjoyable. It was noted that no-one had attended the Sutton on Trent PC meeting regarding flooding but DCllr SM reported that Severn Trent had not turned up. It was agreed that the Carlton flooding issues should be put on the next agenda.

8) To consider any planning matters

a) Notifications received

The clerk reported that the district council had acknowledged receipt of the planning exemption application and the decision date was '21 days from the date of the letter' (11th June) so notification was expected any day but had not arrived.

b) Planning applications to discuss

None

c) Any other planning business

None

9) To discuss and respond to the following correspondence

a) NSDC – Sky Lanterns and Helium Balloons

The clerk tabled an email from NSDC explaining that they had banned the use of sky lanterns and helium balloons on their land due to the impact on the environment and the health of animals. They were asking the parish councils to adopt a similar policy. Councillors noted that such a policy was not appropriate as the council had no land but they supported the decision by NSDC.

10) To consider the following financial matters

a) To note the bank reconciliation

The reconciliation and statements were checked and then signed by the chair.

b) To review the first quarter spending against budget

The clerk noted that many items were single payments so the spending would not represent a quarter of the budget but items that had not been as expected were highlighted. The insurance was higher than budgeted and there had been some unexpected expenses for ICO registration, the clerk's PAYE refund and the planning application on behalf of the village hall. However HMRC had repaid the PAYE and the village hall had repaid the planning fee so overall the finances looked fine.

c) To approve the following payments

i) VH Fee (on account) - £15 to date, plus this meeting - TBC

Being 8.15pm the fee was set at £3 for one hour, making £18 on account.

d) To note the following payments

i) Standing Order for Clerks Wages to March £170.59

The payment was noted being the that for June not March.

11) To raise any other business which may need to be included on the agenda of the next meeting

The clerk tabled a copy of Clerks and Councils Direct and put in the pack for councillors to read.

She also announced receipt of a cheque from CCllr BL towards the village hall noticeboard.

The clerk tabled a letter from the bank introducing charges, but fortunately not for those paying in less than 15 cheques or £1500 cash per month.

RW informed the meeting that Highways had responded to the report of the broken stile, saying they would arrange a visit and subsequent repair.

LH reported that the PCC may apply for a grant for maintenance of the church grounds.

There being no items for the next agenda other than already noted the chair closed the meeting.

- 12) To note the date of the next meeting and those for the coming year**
The next meeting will be Tuesday 4th September at 7.30pm.

The meeting closed at 8.30pm