

Carlton on Trent Parish Council
Minutes of the virtual meeting held
on Tuesday 5th May 2020

Participating:

Cllr, L Hopkins (Chair), Cllr M Eley, Cllr M Hopkins, Cllr M Martin, Cllr M Rawson, Cllr D Wells-Pope, Cllr R Whate and T Grimes (Clerk)

1. To consider any apologies for non-participation

CCllr BL & DCllr SM were unable to attend due to the meeting being via Zoom.

2. To receive any declarations of interest in items on the agenda

MM declared an interest in the clerks wages & the postage refund

3. To accept the minutes of the Parish Council meeting held Tuesday 7th April via email

The minutes were accepted as a true record by all and will be signed by the chair at the next face to face meeting.

4. 10 minute open forum to receive questions and comments from members of the public

Residents of The Farmstead have emailed the parish council asking who to contact about the noise and vibration from lorries on the slip road through the night. The clerk replied giving contact details for the county councillor, Notts County Council highways, the MP and Newark & Sherwood DC Environmental Health. It was felt the parish council should also contact all four asking for action.

5. To note the following matters arising from previous minutes

(a) Community Support Group

LH reported that the group had been registered with Notts CC and had leafleted the whole village. They were now seeking funding which would hopefully pay for measures to help cheer people up. It would begin with flags being distributed and residents being asked to decorate their houses in red, white and blue for VE Day, giving everyone something to look at when out walking and to give a sense of togetherness despite social distancing. It was suggested that there be a street party when social distancing measures were lifted.

6. To receive updates on any District and County Councillor matters

There was nothing to report.

7. To consider any planning matters

(a) Notifications received

The clerk reported that the following decisions had been received:

20/00158/FUL & 20/00159/LBC – The Dovecote stable & tac room– granted

20/00399/FUL – Village Hall roof – granted

(b) Planning applications to discuss

20/00596/FUL – 44 Main Street – 3 bedroom bungalow

It was not clear exactly what was being submitted but it appeared to be a return to the original plans and it was felt that there was nothing to object to.

Resolved: To support the application.

(proposed by RW, seconded by DWP, carried by majority of 6:1)

(c) Any other planning business.

None

8. To review the proposed 'new residents' leaflet

MH had circulated 3 different designs and informed councillors that a map was being drawn up. It was noted that references to Carlton should use the full name of Carlton on Trent and likewise Newark council should read Newark & Sherwood District Council. RW suggested that Unity magazine be mentioned. MH was thanked for his work on the leaflet.

Resolved: To adopt design two.

(proposed by DWP, seconded by MM, carried unanimously)

9. To review the staffing committee

The clerk reminded councillors that the committee was set up to meet 'when required', but that LH, RW and Nigel Fletcher were the listed members and NF had since left. It was acknowledged that the same issue could arise before the committee was actually required to meet.

Resolved: To determine who would sit on the committee at the time that it is required to meet.

(proposed by LH, seconded by MM, carried unanimously)

10. To consider the following financial matters

(a) To note the bank reconciliation

This was noted and will be signed by the chair.

(b) To consider recompense for the auditor

The clerk informed councillors that the accounts had gone to the auditor, who had confirmed his regular 'fee' of two bottles of wine.

The accounts had not come back from the auditor so the next three items were carried forward to the June agenda.

(c) To receive the internal audit report

(d) To consider the Annual Governance Statement 2019/20

(e) To consider the Accounting Statement 2019/20

(f) To make a Declaration of Exemption from Audit

The clerk noted that even if there were any errors in the accounts the figures would not exceed £25,000 so the council could make a declaration of exemption and this could be submitted.

Resolved: To declare that the council income and expenditure are both below £25,000 and that the council is therefore exempt from External Audit.

(proposed MM, seconded ME, carried unanimously)

(g) To approve the following payments

i. Came & Co Insurance - £218

- ii. Eon Electricity - £40.79
- iii. NSDC Dog Bin Emptying - £29.64
- iv. NALC Subs - £71.53
- v. Clerks Wages and PAYE – usual pay less 40p tax to pay to HMRC

It was noted that the NALC payment was included in error as it had already been paid.

Resolved: To make the above payments
(Proposed LH, seconded MH, carried unanimously, MM did not vote)

(h) To note any other financial matters

In completing the year end accounts it was noted that last April the clerk identified an outstanding postage payment due to MM. At the year end this still had not been paid so the payment was set up to be made when the other May payments were approved.

6. To raise any other business which may need to be included on the agenda of the next meeting

RW noted that a shed had been dumped in the culvert in the council lay by, the clerk offered to report this.

RW also reported that lorries turning into the council lay by were getting closer and closer to the bridge and churning the verge up. It was felt it may be the result of this being the point at which they spot the HGV weight limit restriction at the village entrance and attempt to turn round. The clerk offered to report this.

Having received a CIL payment, the clerk asked for suggestions on how to spend it to see which were possible and rough costs. ME asked for this to be included on the next agenda.

7. To note the date of the next meeting

2nd June 7.30pm