

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held
in the Village Hall, Main Street, Carlton on Trent on

Tuesday 4th October 2016 at 7.30pm

Present:

Cllr M Martin (Vice-Chair), Cllr J Clark, Cllr M Eley, Cllr L Hopkins, Cllr R Whate, CCllr B Laughton and T Grimes (Clerk)

1) To consider any apologies for absence

FJ and NF gave apologies for being on holiday.

RESOLVED: To accept the apologies of FJ and NF
(proposed by MM, seconded by LH, carried unanimously)

DCllr SM gave apologies.

2) To receive any declarations of interest in items on the agenda

MM declared an interest in the clerk's wages.

RW declared an interest in planning application 16/01507/FUL.

3) To accept the minutes of the Parish Council meeting held on 6th September 2016

Having been approved as a true record of the meeting, the minutes were signed by the chair.

4) 10 minute open forum to receive questions and comments from members of the public

There were no members of the public present but following the appearance of yellow marks on the road near the bus stops, councillors had been asked whether there were going to be bus shelters installed. CCllr BL had raised a request some time ago but hadn't heard of work going ahead.

5) To note any matters arising from the minutes of 6th September 2016

a) Caravan Park (JC)

JC reported that there had been further problems resulting in the police visiting the site and that the problem caravan had left before their arrival. CCllr BL confirmed that there was no licence in place for touring caravans and that as a result of enquiries the gate had been closed to discourage them.

b) White Lines (TG)

The clerk reported that the lines at the crossing have been repainted but were immediately driven over taking the paint off so they had been reported again. CCllr BL informed the meeting that Highways had been out to inspect but felt they were adequate so would not be repainted.

c) Bank Account signatories (RW)

The forms have been completed ready to submit.

d) Declarations of interest (LH)

LH contacted the monitoring officer for clarification on the matter of interests and offered to circulate some information received from Kirsty Cole on what constitutes an interest. It was felt that the Standing Orders and Code of Conduct need to be revisited as they are open to interpretation and have resulted in inconsistent actions

over recent months.

6) To receive updates on any District & County Councillor matters

There was nothing to report but it was noted that information regarding the Safer Neighbourhood meetings was now reaching the clerk.

7) To consider having a Notts CC Housing Needs Survey

CCllr BL informed councillors of the following:

- The survey is free to the Parish Council
- A questionnaire is sent to every household
- The results are analysed to determine the housing needs of the village
- The results are not binding on the Parish Council
- If the survey identifies a need for affordable housing, local landowners can be approached to sell land at grazing rates
- Certain planning restraints are bypassed
- The resulting properties are managed by Newark & Sherwood Homes but this is NOT social housing, it runs on a joint ownership scheme
- The Parish Council would be involved in determining any agreements

RESOLVED: To undertake a Housing Needs Survey
(proposed by MM, seconded by ME, carried unanimously)

8) To receive the Health and Safety audit

The base of the litter bin on Church Lane has rotted and needs a repair or a new base. The commemorative bench has been damaged and removed so the council now has 15 assets to maintain. The rest are in good order.

JC informed councillors that the dog bin had been reported due to it overflowing. It had since been emptied and JC offered to monitor its use as it was thought this may have been due to the change to bi-monthly emptying for winter. It was felt this should be put on the next agenda in case emptying needed to revert to monthly.

9) To review Council Policy and amend as appropriate

a) Equality and Diversity Policy

FJ emailed a typing error in the present policy.

RESOLVED: To keep the existing policy but with the typing correction.
(proposed MM, seconded JC, carried unanimously)

b) To determine the next policy for review

The Financial Regulations still need to be changed and there is no sign of the new section 5 of Governance and Accountability so it was agreed these should be done regardless and revisited if necessary once section 5 arrives. It was agreed that the Standing Orders and Code of Conduct sections relating to interests would also be reviewed to remove ambiguity.

10) To receive feedback from councillors on any meetings/training attended

a) New Councillor Training (LH)

LH reported that this had been useful.

b) NSDC Parish Conference (TG)

The clerk informed councillors that the NALC presentation was about the services that may be passed to parish councils as a result of devolution. It ended with the County Secretary urging Councils to respond to the Government consultation on referendum principles.

c) To suggest matters to take to the next SNG meeting

The clerk reported that the meeting had been cancelled. The next meeting is in

January.

11) To consider any planning matters

a) Notifications received

16/001090/FUL – Malt Kiln Cottage extension - Approved

16/001313/FUL – Yew Tree House workshop - Withdrawn

b) Planning applications to discuss

i) 16/01507/FUL – Byways extension

RW left the room before councillors discussed the application.

RESOLVED: To support the application.

(proposed by MM, seconded by ME, carried unanimously)

RW returned.

c) Any other planning business

None

12) To discuss and note any further actions required from correspondence received since the last meeting

a) Notts ALC AGM and nominations

No nominations were identified.

b) Notts ALC Referendum Principles letter

The clerk repeated the advice of NALC to respond to the consultation.

c) NCC Winter Assistance order

It was agreed that the council should order the free bags but that at present there was no need to order any more salt.

13) To consider responding to consultations received

a) Notts ALC Improving the use of Planning Conditions

It was agreed that councillors should respond as individuals if they felt it necessary.

b) Notts ALC Implementation of Neighbourhood Planning Provisions

It was felt that this was unlikely to affect Carlton so no response was necessary.

c) Notts ALC Referendum Principles

The clerk was asked to find out more about what services N&SDC may devolve.

d) Government Shale Wealth Fund

No response was agreed; councillors would respond as individuals if they felt strongly.

e) NSDC Fly Grazing

It was agreed that this was a policy that would be useful if there were an issue in this area and that the council would therefore be likely to adopt it.

14) To consider and approve any financial matters

a) To approve payments for:

- **Clerk's Wages**

RESOLVED: To make a payment of £165.69

(proposed by JC, seconded by LH, carried unanimously, MM did not vote)

- **Salt**

Not required.

b) Any other financial matters

i) To note the bank reconciliation

The bank reconciliation was circulated and MM signed the bank statements.

ii) To agree the Village Hall fee (to be accumulated and paid in December)

The fee was confirmed at £6, making £24 owing to date.

15) To raise any other business which may need to be included on the agenda of the next meeting

RW said that the litter was so excessive last time there was a litter pick it ruined the flower beds in their garden. She asked if it could be gathered somewhere else. The village hall car park was suggested and the clerk offered to ask the committee.

JC reported that the trees had been cut back at the exit to the village.

The clerk informed councillors that there had been a letter and poster from Robert Jenrick relating to his surgeries but these took place before tonight's meeting so the posters had been put on display in the phone box and FJ's window.

16) To note the date of the next meeting

The next meeting will be 1st November 2016.

The meeting closed at 8.55pm