

Adopted Carlton-on-Trent Parish Council

Minutes of the Meeting held on Thursday 20th September 2011 commencing at 7.30pm at the Village Hall, Carlton-on-Trent

Present: Mrs R Whate (Chairman), Mr T Cooper (Vice-Chairman), Mrs M Eley, Mrs J Clark, Mr N Fletcher, Mrs F Jerome, Mr K Smith, Mrs C Rose (District Councillor), Mr B Laughton- County Councillor, Mrs S Beresford (Clerk) plus 5 members of the public.

1. Apologies for absence: None received.

2. To approve the minutes of the Parish Council meeting held on Thursday 14th July 2011 minutes having been circulated were agreed as a true record.
Proposed by Mrs J Clark and seconded by Mrs Fiona Jerome.

3. Declaration of interest in items on the agenda.

Mr Fletcher asked if he was required to express an interest in the Village Hall payment each meeting in his capacity as Chairman of the Village Hall committee. It was felt that this was not required.

Mr Fletcher and Mrs Jerome expressed an interest in item 9a (Planning) as the proposed installation of Satellite dish to the Rear of the property was adjacent to their land.

4 10 minute session for members of the public to ask questions of the Parish Council.

The meeting was closed at 7.32pm in order for members of the public to ask Parish Councillors questions.

One member of the public informed the PC that the culvert near to the Council houses lay-by was appearing to be blocked with gravel which had shovelled down from the bank and that there were some tyres present which had been dumped. Those present affirmed that Lorries were parking overnight on the County Council owned land and that some evidence of drug paraphernalia had been found in the vicinity. The Clerk will ring member of the public with the hotline contact details of the Newark Drainage Board who have responsibility for the culvert and Nigel Fletcher agreed to email the Drainage Board to report the issue.

One resident representing TTOG wished to clarify points made in the 6th and 24th June minutes which were approved by the PC on the 14th July 2011. One of these points related to the issue of “vested interest” and the property at Hill Farm. The letter from TTOGs stated that “the comments made by some were interpreted as saying that a previous member of the PC had a vested interest and should have “declared an interest”. The TTOG member stated that was not the case and this was not clearly reflected in the minutes.

The second point related to the terminology used in the minutes where the wording “alleged noise “was used in respect of the turbine noise production. The TTOGs letter states that the word alleged noise was not used but actual

noise. The full copy of the letter dated 16th September 2011 will be filed with the minutes.

One resident wished to report that the Salt/Grit bin on Castle Hill was falling to pieces and needed replacing. This will be included in the winter planning discussion.

One resident wished to express concern about the lengthy Rail crossing delays- this is an agenda item on tonight's meeting.

With no further questions or comments the meeting was closed to members of the public at 7.45 and opened to the Parish Council business.

5. Change to Standing Order for future meetings to be held on Tuesdays

Due to the village hall receiving a regular booking on a Thursday night all present agreed to change the meeting to Tuesdays. The Clerk will amend the Standing Orders and bring along a new copy for signatures at the next meeting. New Parish Councillors asked for a copy of the Standing orders to be emailed for their perusal.

6. Matters arising from the Minutes

a. Highways issues-potholes on Ossington Road, state of pavements in the village

The Clerk gave those present an update from correspondence with Mike Keeling and various managers from Highways regarding the potholes which have now all been filled. Mike Keeling also wrote to the Clerk regarding Spittle Bridge and the recent refurbishment which has improved the design of the carriageway and should contribute to improved safety. The pavements in the village are to be addressed and are logged on the HAMS reference database. All work requested has now been completed by the County Council so this item will not be required as a regular agenda item.

In respect of the damaged Grit Box on Castle Hill, Mr Laughton was asked by Mr Cooper if he would be willing to finance a replacement Grit Box for Castle Hill in addition to the previous one in the village. Mr Laughton asked the Clerk to write a letter to him to ask for this formally.

b) Purchase of a new litter bin for Church Lane

The Clerk sourced a new bin from Glasdon at a cost of £125.69 excluding VAT- a cheque for the value of £150.83 approved by Mrs R Whate and seconded by Mrs F Jerome. The bin will be delivered to Mrs Whate. The design requested will be black and silver and free standing.

c) Flood Defences and flooding issues

The drains in the village have backed up again in the recent inclement weather particularly so adjacent to the White Cottage and sewage deposits

noted in the yard. There is evidence of Horse Chestnut root damage to the pipes work which may be blocking the drains and this may be diverting the drainage. Some residents have noticed bubbling effects in their toilet cisterns and sinks. Mrs Rose will contact Severn Trent to ask for the pumping station to be checked. Mr Fletcher will contact the County Council with regards to the drains particularly past Blacksmiths Cottage and Ferry Lanes as there may be an issue affecting both systems. The Flood defence issue, which has been ongoing for some time to be put back on the agenda. The Clerk will discuss with Morgan Wray and Bruce Laughton the strategy and look at the way forward regarding flood defences leading on from the meeting with Parish Councillors some time ago.

d) Letter of response from Mike Keeling

See previous item 6a

e) Litter and fly tipping

The Clerk has asked the litter busting squad for regular cleaning of the Spittle bridge area and around the transport cafe. There is also significant litter on the approach to the village on Ossington Road, over the A1 and on the slip road from the Old North Road. All areas will be reported to the District Council. Some residents concerned that evidence of drug use is causing safety issues. Kevin Smith to take this to the Safer Neighbourhood Group as the Parish Council representative and ensure that the PCSOs responsible for the area are kept informed of any firm evidence of drug misuse. The details of the next meeting of the Safer Neighbourhood Group will be sent to Kevin when available.

f) HGV Weight limit- response from Bruce Laughton/Mike Keeling

The Environmental weight limits are very much on the agenda for 2011/2012 and the Carlton-on-Trent weight limit scheme on the Highways capital maintenance schedule. This is good news for the village and Bruce was thanked for all his work in enabling this.

g) Response from Mike Keeling regarding potholes/pavements

See previous item 6a

h) Street name confusion and irregularity.

Mrs Rose stated the complexities of all the different issues surrounding this and needed a collation of the different strands such as the Emergency services receiving inaccurate addresses based on postcodes. There is also evidence that some maps and Google maps have inaccurate information such as Carlton Lane listed as a thoroughfare. Main Street is also listed in some documents as Great North Road and Old North Road. Chris Rose will speak to the Officer at Newark and Sherwood District Council who is

responsible for street names and details and will try to get information for the next meeting.

i) Request for Mirror sign to Nurses Cottage corner

Fiona Jerome had a meeting with Mike Keeling who took photographs and talked to some of the occupants of Ferry Lane. The issue is apparently low down in order of importance in respect of road structure but various measures could be taken. Installing a mirror is not something Highways would do or recommend and it is not legal for private individuals to install on the Highway. The road sign is to be cleaned and branches obscuring views to be cut back by residents who own the trees. A letter to be sent out to residents in the vicinity to ask them to inform delivery drivers that Carlton Lane is a "no thoroughfare". The road markings will also be refreshed. There are many people that use that stretch of the village regularly including carers and nursing staff and Mrs Jerome will speak to the son of the family that is visited regularly. Most present agreed that pedestrians were at risk of potential accidents involving cars and cycles.

j) PCSO crime figures August/September for 2011

The regular crime figures obtained by PCSO Richard Dunn listed below;

05/07 - 18.19 hours - Drain cover reported stolen at bus stop on Old North Road, council were informed.

15/08 - 10.15 hours - A resident of Carlton on Trent reported a lorry offering its load of mix for driveways. Officer attended but had left on arrival, no other reports.

15/08 - 11.17 - A generator has been reported stolen from the Fishing Pond on Carlton Lane between 12/07 and 12/08.

25/08 - 08.06 - 2 males were seen hare coursing on Willoughby Farm. Vehicle came back to an owner in West Yorkshire, unsure if the officer who attended is following this up.

11/09 - 07.09 - an alarm was sounding at the Carlton Works, Caledonian Building Systems Limited which proved to be an employee mistake.

Mr Cooper also asked the Clerk to ask to clarify the situation regarding the theft of railings from one of the fields adjacent to the A1 and the responsibility of the livestock/liability if they stray onto the A1. The response listed below:

"It is the land owner's responsibility to keep all livestock penned in and the maintenance of the land, especially near a main highway such as the A1. Wave had no reports of any iron gates being stolen but there are travelling criminals taking items such as these from other areas. With the price of metal at an all time high, these are items that criminals will target"

Some residents have concern that drug dealing/use was been practiced in the village as small cars are regularly seen suspiciously hanging around in the lay-by. The general consensus is that all these concerns must be reported to the Police. Kevin Smith will attend the Safer Neighbourhood partnership meetings in the future and will take aspects of concern to this forum.

k) Telephone box replacement light bulb

The light bulb has been replaced thanks to Mrs Whate organising an Electrician to change this, it required a special order and gadget to change the bulb at a cost to the PC of £5.86, proposed by Mr T Cooper and seconded by Mrs J Clark.

l) Parish Council Website

The Clerk is meeting with Fernwood Parish Council to look at their website which was free. Fiona Jerome asked the PC if we need a village website or just a Parish Council website. Terry Cooper said that some time ago Andy Love from NSDC came to the meeting to talk about web site development and offered to help out with this.

The Clerk will work on some drafts for this over the next few weeks.

7. Financial Matters

a. Payment of village Hall Fees

The sum of 6.00 agreed for the hire of the Hall. Proposed by Mrs F Jerome and seconded by Mrs R Whate.

b. Clerk PAYE

The Clerk has registered the Parish Council with the HM Revenue and Customs but the system does not recognise the 6 monthly payment schedule and will therefore not allow further details to be added until the date that the salary to be paid. Mrs Jerome offered to help look through this with the Clerk and to organise a suitable date to do so.

c) Payment to Clement Keys

After successful completion of the external audit the fees due are £60.00- proposed by Mr N Fletcher and seconded by Mrs R Whate. The finances were all approved by the external audit.

d) Clerks contract review, including wages, role.

All Parish Councillors to look at the Clerks contract and job description. Mrs Jerome suggested that each Councillor take on one aspect of the Clerks role. This requires much more discussion and therefore to be looked at in detail at the next meeting.

e) Letter from Busy Bees Pre-school

The Clerk read out a thank you letter from Busy Bees for the donation from the Parish Council. Mr Smith concerned about the scale of operation in respect of the Busy Bees logo/national company status. Most of the Parish Council members present understand Busy Bees to be a small family run pre-school, by parents and not part of a National company. Mr Smith will look into this.

f) Received donation by Mr Laughton for Grit Box for the village- £150.00

Mr Laughton was thanked by the Chairman, a letter had been sent by the Clerk.

g) Invoice from Newark and Sherwood for Uncontested Election expenses- £61.23

The uncontested expenses £61.23 proposed by Mrs J Clark and seconded by Mr T Cooper.

h) Payment of New Councillor Training to NALC- £15- for Nigel Fletcher to attend- Proposed by Mrs J Clark and seconded by Mr K Smith.

i) Payment for Introduction to Chairmanship- £30 FOR Robbie Whate and Terry Cooper to attend- proposed by Mrs J Clark and seconded by Mr K Smith.

j) Initial discussion regarding Precept requirements for next year- will need a decision in the November meeting- The Clerk to email the budget sheet from last year to the new Parish Councillors.

k) Any other financial issues- NONE

8. Health and Safety Inspection

All equipment has been seen to be in working order and safe for use. The litter bin which needs replacement on Church Lane will be ordered following the meeting. All the benches in working order and the dog bin secure. The Telephone kiosk does require a sweeping out but otherwise intact and secure. .

9. Planning Issues.

a. Decisions Made

- a) The Reconstruction of the collapsed section of Brick Garden boundary wall in the middle section of the north boundary wall along the edge of Ferry Lane- Carlton-Hall- APPROVED
- b) Installation of 1 wind turbine, with a maximum height to tip of 74m, a new access track and hardstanding and a small substation and

associated infrastructure- Field Reference 8199, Ossington Road,
Carlton-on-Trent- APPROVED

b) Planning applications to discuss

- a) Installation of satellite dish to the rear of the property- Carlton Lodge Main Street, Carlton-on-Trent- all Parish Councillors present appraised the plans and following a vote (excluding Mrs Jerome and Mr Fletcher) agreed unanimously to support the application.

b) Any other planning business

None

10. Correspondence

- a) Nottinghamshire and Nottingham Waste Core strategy preferred approach- Mrs Whate to take to examine and feedback anything pertinent at the next meeting.
- b) Nottinghamshire Fire and Rescue Services consultation- Mr Kevin Smith to take to examine and feedback anything pertinent at the next meeting.
- c) Nottinghamshire Association of Local Councils AGM- no one available to attend. No person eligible for the long service award.
- d) Winter service- offers of assistance to Parish Councils- Bagged Salt, Snow Warden and the role of local farmers- Mr Fletcher to order the Salt- 5 free 25K bags and contact NSDC to order a new Grit bin for Castle Hill and register his details as the Snow Warden.
- e) Good Councillor Guise- Mr Kevin Smith given one copy and the second copy placed in the correspondence file
- f) Citizen of the Year nominations- placed in the correspondence pack
- g) Newark and Sherwood Local Development Framework document- placed in the correspondence pack.
- h) Carlton-on-Trent Youth Club report- placed in the correspondence pack.

11. Any other business

- a) Polling station consultation document- Mrs Jerome to respond to this on behalf of the village.
- b) Meeting at North Muskham Village Hall Network Rail- Rail Crossing delays- A meeting has been arranged for 10th October at 7pm. The Clerk to put up a notice on the board inviting members of the public and Mrs J Clark to attend on behalf of the Parish council
- c) Newark Health Care Review- A meeting has been arranged for 20th October at 6.30pm at Newark Town Hall regarding Health Care in Newark- Mr Fletcher will try to attend on behalf of the Parish Council.
- d) Local Improvement Scheme- it is perhaps too late for an application for funding this year due to the tight deadline however, all Parish Councillors to think about the improvements needed for the village for next year's funding- details to go in the correspondence pack.
- e) Free second Hand printer- NSDC- Mr Fletcher kindly collected the free printer from Kelham Hall and this item given to the Clerk.

- f) The Future of Sutton-on-Trent Library- Mrs Rose informed the Council that a meeting has been arranged for Thursday 22nd September at 7pm to discuss the future sustainability of the library- Mrs Jerome will try to attend.
- g) Raised kerbs to properties- one resident had asked how kerbs could be lowered outside their properties- Mrs Rose informed the Council that this is the individual householder's responsibility.
- h) Trees in Gardens in the village- Mrs Clark reported that some residents are complaining that several trees are vanishing from people's gardens and they are not replacing them. Jean put in the pack details of an organisation, the Woodland Trust who may be able to help with the cost of replacing trees. Due to the Conservation status of Carlton-on-Trent no resident should be cutting down trees or lopping trees without the permission from NSDC.
- i) Dog Mess- Dog mess continues to be a problem down Carlton Lane despite the provision of a waste bin. All Parish Councillors to keep vigilant and report people that do not clean up after their animals.

12. Date of next meeting

The next meeting will be held on 1st November 2011.

There being no further business, the meeting was declared closed at 21.35pm.