

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of Carlton-on-Trent Parish Council Meeting held on Tuesday 16th July 2013 at 7.30pm in the Village Hall.

Present: T Cooper(Chair), N Fletcher (Vice-Chair), R Whate, J Clark, K Smith, F Jerome, M Eley, T Grimes (Clerk) and 6 members of the public

1. To consider any apologies for absence

C Rose, B Laughton both sent apologies

2. To receive any declarations of interest in items on the agenda

None

3. To consider the minutes of the Parish Council AGM held Tuesday 7th May 2013

RW proposed and ME seconded that the minutes be accepted as a true record of the meeting.

4. To receive information about the new village sign

TC introduced Jenny Booth Spalding as a talented local artist who had been approached to produce a design for the new village sign. Jenny explained that the shire horses in the foreground were chosen because of the historical significance of the shire horse stud farm which was known nationwide and even sent horses abroad by train. The horse shoe in the background represented the one found on the Old Forge building which is a popular attraction for photographers. She then went on to explain that the method of producing the sign dictates a limited colour pallet which will not allow for shading but it was hoped this would result from the contours of the design. The general response from the public was that the design was both appropriate and appealing. The Parish Councillors asked Jenny to liaise with the sign makers when the time comes. The design should now be sent back to Jan Pauley, the LIS contact for approval and they will then instigate the work.

5. 10 minute open forum to receive questions and comments from members of the public

A member of the public made the point that the village had recently had a weight restriction imposed and that the Highways holding yard was within this limit so the council lorries were continuing to pass through the village which seemed to mean they were breaching their own speed limits. Questions were raised as to whether the lorries could be restricted to accessing the area from the South so as not to enter the village or whether the site could be moved to a more appropriate place and the inappropriate position of the signs was raised again. JC offered to investigate this.

There was a report of pot holes in the road outside number 8 Main Street and by the bus stop on North Road in the Newark direction. There is also a hole on the pavement near the bus stop on Main Street east side.

6. To receive updates on any District & County Councillor matters

BL and CR were unable to attend however CR did inform the Chair & Clerk that she was still pushing for the response to the noise readings on the A1 but had not got any updates as yet. The Councillors felt that this was a health issue and that it should be reported to the Environmental Health department at NSDC stating that the noise levels were beyond the limits classed as acceptable for noisy neighbours.

7. To note any matters arising from the Minutes of 7th May 2013 which are not elsewhere on the agenda

- (a) **Litter Bins as Dog Bins** (FJ) The signs arrived and were not specifically for putting dog mess in standard litter bins they were just general 'bag it and bin it signs'. RW had seen specific signs and offered to try and take a photograph or

note exactly where they had been seen to enquire about purchasing more specific signs.

- (b) **Litter Pick** (FJ) The litter pick was well attended and the village looks much better. It was felt that there was a little less litter this time and that this should be done again as it sets a good example; visitors/residents are more likely to respect the area and take rubbish home or use the litter bins if the village is tidy. Thanks were expressed to FJ for organising it and to RW for co-ordinating the loan of equipment and the collection of the rubbish.
- (c) **Update on the Mike Kealing visit re Footpaths, Lay-Bye, Cromwell Halt Lorry Park and Pavements** (JC) Mike Kealing attended but BL was not available. MK walked the route of the footpath with JC and noted the areas which had disappeared under grass and weeds. He has confirmed that the area by the lay-bye was in a poor state of repair and that this would be done but that it required a machine which was in use on more urgent matters at present so the work would take place between October and March. The Lay-Bye, Cromwell Halt and pavements were not discussed on this occasion. It was felt that this needed a further visit with MK, BL, CR, and Cromwell PC.

JC also reported the lorries at Park Farm to MK who confirmed that they cannot block the footpath. As this is private land the owner was approached and said he would ask the lorry drivers to use Bell Lane entrance instead.

Councillors noted that the footpath signs had been taken down when the path was re-routed but had not been put up at the new site. This needs to be chased.

- (d) **A1 Surface Damaging Properties** (JC) The response to JC's complaint on behalf of the residents was that there was nothing that could be done, the surface would have to be removed and resurfaced which was too expensive. Residents would need to have a survey done proving any damage from now on was the result of the slip road vibrations. The councillors felt that this was not a satisfactory response and that they would like BL's support to push this matter forward.
- (e) **Health and Safety report** (KS) The council's assets have all been checked (apart from the light in the phonebox as the survey was done in the daytime) and all were found to be in a good state of repair.
- (f) **The Holmes steps repair update** (KS) As yet there has not been any action on the steps. Reports from a Sutton resident who made a similar enquiry suggest that there has been a delay in completing the work. The closure notice lasts until July 2013 so KS has offered to chase this if the path does not re-open at the end of July.

8. To formally recognise the work put into the Carlton on Trent Village Fete

TC reported the success of the fete and thanked all those involved for their hard work and enthusiasm in creating something which is a real asset to the village. FJ announced that it had raised £1800 and that there may be some more funds to come in.

9. To consider the plaque to accompany the roses in the churchyard

ME brought along photos of the roses in the church gateway and there was some discussion as to where a plaque should be positioned. There are several styles of plaque available so RW and ME were asked to look into this and price up some suitable options for the next meeting.

10. To note the latest developments regarding the clerk

- (a) **To note the situation with the previous clerk.** £127.50 severance pay had been sent to Helen Cobb completing her contractual entitlement.
- (b) **To consider the alterations to the employment contract.** The NALC model contract was presented to the council for prior consideration. It was felt this was very long but necessary to avoid a similar situation to the last one arising again. There were one or two points which councillors felt needed clarification from NALC but in principal the contract was acceptable. Changes would be made

and circulated before it was accepted or signed.

- (c) **To consider applications for the post and to appoint a new clerk.** The only application received was from Tanya Grimes. A vote was taken and carried unanimously to appoint TG who then accepted the post.

11. To consider any planning matters

- (a) **Decisions made** (awaiting The Stables decision and the Wind Turbine appeal decision) Nothing to report.
- (b) **Planning applications to discuss.** Trent View Garages have submitted a retrospective planning application and the PC have been asked to comment. NF proposed and KS seconded that the application be supported and the vote was unanimous.
- (c) **Any other planning business** (Trent View Garages and One Acre, The Paddocks). Trent View Garages case had been closed by NSDC however retrospective application has been received – see 11(b) above. Since the last PC meeting an enquiry had been made to NSDC to find out whether One Acre fell within the conservation area and therefore whether the tree removal and the metal storage container should have had planning permission. The response was that they should; the enforcement department had made a site visit and spoken to the father of the owner of the site informing him of the situation. The tree was inspected and found to be damaged so would have been granted permission for removal. The owner intends to create a small holding and to erect a timber shed; a planning application will be needed for this too. The enforcement officer advised that pre-application advice should be sought before any further work was undertaken – if anything happens that concerns the PC then it should be reported to the enforcement officer.

12. To discuss and note any further actions required from correspondence received since the last meeting

- (a) **Superfast Broadband.** The tender period has been extended so any update meetings will be delayed.
- (b) **NALC – Neighbourhood Planning Support.** This information was put in the pack but as it was costly it was felt that it would not be appropriate.
- (c) **NALC – Vitalise.** This was a donation request but it was felt that the precept was insufficient to make a donation.
- (d) **NALC – Major Planning Applications Training.** It was felt that this would be largely irrelevant so at £40 per person it was too costly.
- (e) **NALC – Digital Network & Microgenius.** The PC cannot benefit from this funding directly but it may be of interest to other groups in the village so it was put in the pack for councillors to read and pass on to relevant parties.
- (f) **Busy Bees Day Nursery Funding Request.** This was a donation request but as no Carlton residents use the scheme at present it was felt that it would not be appropriate to make a donation until the finances had been sorted out but that the matter should be reviewed in the future. TG commented that donations may be considered as section 137 spending in which case it had to benefit residents. Councillors asked for more information on this.
- (g) **Susan Meech – Funding Sources.** This was someone whose roll was to be a sign post to funding sources. The information was put in the pack.
- (h) **Notts Waste Core Strategy.** FJ had looked at the proposed changes online and felt there was nothing material. The information was put in the pack for others to view.
- (i) **Aone+ – Slip road Maintenance.** The A1 Northbound slip road will be closed in October with a diversion in operation. The information was put in the pack.

13. To consider and approve any financial matters

- (a) **To approve payments for:**

- Village Hall fees (£6)
- NCC Invoice (grit £55 plus grit bin £150)
- Insurance Renewal (£177.18)

Payment of the above amounts were proposed by JC and seconded by ME.

(b) Any other outstanding financial matters

- Annual audit update. Zoe completed the internal audit and the records were sent off for external audit but had not yet been returned. The councillors requested a letter of thanks be sent to Zoe.

14. To discuss any other business which may need to be included on the agenda of the next meeting.

It was noted that a Pears lorry had broken down at the cross roads and that it did not have a cover which is illegal. The matter had been reported to BL and CR so it was felt no more action need be taken.

15. To set the date of the next meeting

The next meeting will be held on 17th September at 7.30pm.

The meeting closed at 9.30pm

Tanya Grimes – Clerk to the PC