

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held
in the Village Hall, Main Street, Carlton on Trent on

Tuesday 6th September 2016 at 7.30pm

Present:

Cllr N Fletcher (Chair), Cllr M Martin (Vice-Chair), Cllr J Clark, Cllr M Eley, Cllr L Hopkins, Cllr F Jerome, Cllr R Whate, CCllr B Laughton, DCllr S Michael, T Grimes (Clerk) and 1 member of the public

1) To consider any apologies for absence

None.

2) To receive any declarations of interest in items on the agenda

MM declared an interest in the clerk's wages.

LH declared an interest in planning application 16/01090/FUL.

3) To accept the minutes of the Parish Council meeting held Tuesday 5th July and 2nd August 2016

Having been approved as a true record of the meetings the minutes were signed by the chair.

4) 10 minute open forum to receive questions and comments from members of the public

The following concerns were raised about planning application 16/01090/FUL:

- Impact on neighbours
- Large and overlooking
- Although modified, it isn't considerably changed
- Will be seen from the road
- Overbearing
- Over development of the site
- Inappropriate from a heritage and conservation perspective

JC reported that there had been problems at the caravan park with owners of a touring caravan threatening residents of the static vans. It was felt that this was a police matter but CCllr BL offered to check the planning regulations to see whether there was a restriction on the length of time tourers could stay and therefore whether the tourer could be removed by enforcement order.

5) To note any matters arising from the minutes of 7th June 2016

JC has contacted the owner of the tree obscuring visibility on the slip road and has been assured it will be cut back.

CCllr BL will remind Highways about the white lines at the crossing as they still have not been done.

RW noted that some pot holes had been filled where the lorries park at Cromwell Holt but not the ones on the road which had been reported. Since reporting them a walker has fallen and injured their ankle as a result of the uneven road surface.

6) To receive updates on any District & County Councillor matters

DCllr SM reported that Carlton Beck is the responsibility of Trent Valley Drainage Board and Matt Edwards said major work is scheduled to be done in Autumn.

CCllr BL informed council of a scheme called Think Big providing jobs and loans in the

County. He confirmed that the new offices in Newark were on target and that there would be machines going into all the car parks which enabled card payments. Finally he reported that the third phase of the Southern relief road was underway.

7) To consider eligibility to use the General Power of Competence

The clerk informed council that she was now qualified having passed the CiLCA qualification. As more than two thirds of the councillors had stood for election the council could declare itself eligible to use the General Power of Competence. It was felt this may be useful with the potential of receiving solar farm money.

RESOLVED: To make the declaration.
(proposed by MM, seconded by FJ, carried unanimously)

Carlton on Trent Parish Council declare that they fulfil the criteria and are thereby eligible to use the General Power of Competence.

8) To consider reporting the shoddiness of pothole repairs

FJ noted that there had been lots of repairs but none had been effective;

- Debris was not removed first
- Weeds were not treated
- Holes were not dried out
- Materials were not compacted

As a result vehicles broke up the repair immediately and weeds grew through within weeks. It was felt this was an immense waste of money across the county and that it would be more cost effective to repair to a higher standard less often.

CCllr BL said that this was debated frequently but the council did not have the funds to purchase a reconstitutor machine.

FJ offered to email all councils encouraging them to lobby the director of VIA on the matter and to see whether the Advertiser would pick up the issue.

9) To review Council Policy and amend as appropriate

a) Financial Regulations

The new guidance has not yet been received so it was agreed to carry this item forward to the next agenda.

b) Health and Safety Policy

NF checked that everyone knew who the Facilities Manager was and that MM was happy to continue.

RESOLVED: Not to change the policy
(proposed NF, seconded FJ, carried unanimously)

c) To determine the next policy for review

The Equality and Diversity policy was identified as the next policy to review.

10) To receive feedback from councillors on any meetings/training attended

a) SNG Meeting

DCllr SM reported that there was very little activity in this area. She also said that police representation at council meetings was offered by request for specific purposes.

The clerk reported that there had been a meeting between Notts ALC, Neighbourhood watch representatives and Paddy Tipping to discuss what information councils actually receive and would like to receive. It was noted that SNG feedback was often out of date by the Council meeting, the web alerts were no longer local or

relevant, no councils had police representatives attending and many no longer received crime statistics. In response attendees were made aware of the PoliceUK website and PT was keen to improve the information councils received. DCllr SM was surprised to hear that Carlton did not receive any crime statistics and offered to speak to PCSO Crowhurst.

b) Sutton on Trent Rural Funding meeting

It was felt that this had been ambushed by Sutton and that footpaths and potholes were the main issues raised. The meeting was then stopped for Sutton Parish Council meeting to go ahead. CCllr BL apologised for not being able to attend and ensure all parishes got a say on funding but assured the council that the Chief Executive had taken on board a number of issues. It was suggested that another meeting would be useful with questions submitted in advance and an agenda devised to ensure each was answered.

11) To consider any planning matters

a) Notifications received

None

b) Planning applications to discuss

i) 16/001090/FUL – Malt Kiln Cottage extension

It was felt that the proposed changes to the application had responded to previous concerns of residents.

RESOLVED: To support the application.

(proposed by MM, seconded by FJ, carried by majority, LH did not discuss or vote on the matter)

RESOLVED: To comment on the plot outline being incorrect.

(proposed by MM, seconded by FJ, carried by majority, LH did not discuss or vote on the matter)

RESOLVED: To comment on the need for obscured glass in the first floor bathroom.

(proposed by MM, seconded by FJ, carried by majority, LH did not discuss or vote on the matter)

ii) 16/01313/FUL – Yew Tree House garage and workshop

The clerk explained that application 16/00828/FUL had been withdrawn and a new application submitted. Discussions noted that there was very little difference other than wood cladding.

RESOLVED: To support the application.

(proposed by MM, seconded by FJ, carried unanimously)

c) Any other planning business

None

12) To discuss and note any further actions required from correspondence received since the last meeting

a) Letter from Mr Lamb

The letter was unreadable and a response had been sent previously so it was agreed to ignore this.

b) Notts ALC New Councillor training

No-one was interested.

c) Notts ALC Chairmanship training

No-one was interested.

d) Notts ALC AGM and nominations

These were put in the pack for consideration at the next meeting.

e) Notts ALC Stationery letter

It was felt that savings would not be effective on one pack of paper per year.

f) NCC Shout Up poster

Displayed on the village hall notice board.

g) Zurich Insurance Premium Tax notification

This was noted but will not have any effect until the insurance policy is renewed.

h) N&S DC Land Supply letter

This was put in the pack for consideration. DCLlr SM explained that this is important because the five year plan helps the District Council when planning applications are appealed. If there is a five year plan demonstrating that the development is inappropriate the appeal will not be successful.

13) To consider responding to consultations received

a) Notts ALC Housing Survey

This is an awareness survey rather than a needs analysis. NF offered to complete it and circulate the response to check all agreed before submitting it.

Before leaving CCllr BL informed council of Notts County Council Housing Needs Assessment service whereby they will carry out a needs analysis and advise on affordable housing. This is not Housing Association housing but shared ownership housing which is managed by Newark and Sherwood Homes and enables for example, young people from the area to get on the housing ladder. When sold they can only be put back into the scheme not sold on privately. Having such housing bi-passes any Local Development Plan and permission will be given where it wouldn't normally for example on present grazing or arable land. It requires a local landowner to agree to sell the land at grazing rate not building rate. It was agreed this should be put on the next agenda.

b) N&S DC Planning Strategy

FJ had read through this document for the fifth time and informed council that there were no aspects affecting Carlton on Trent. It was agreed no response would be made.

14) To consider and approve any financial matters

a) To approve payments for:

- **Clerk's Wages**

RESOLVED: To make a payment of £171.06

(proposed by NF, seconded by ME, carried unanimously, MM did not vote)

- **Defibrillator pads**

MM reported that the defibrillator pads were due for replacement and that they were £27 to £35 online possibly plus postage. MM offered to source new pads and the clerk offered to get a cheque signed between meetings if necessary.

RESOLVED: To replace the pads within the price range stated.

(proposed by RW, seconded by JC, carried unanimously)

b) Any other financial matters

i) To note the bank reconciliation

The bank reconciliation was circulated and NF signed the bank statements.

ii) To note a change in interest rates

The change was noted.

iii) To fill in forms for bank signatories

RW and JC are existing signatories. It was agreed NF should be added and the forms were put in the pack for completion.

iv) To consider online access to bank accounts

The clerk asked if it would be acceptable to request online access to the bank account to keep track of payments and receipts. As the account requires two signatories it would not be possible to make online payments so posed no extra risk but would make bank recs and year end work possible before statements arrived. It was agreed this would be useful.

v) To note the External Audit outcome

The clerk reported that the audit had come back clean and had been uploaded to the website.

vi) To agree the Village Hall fee (to be accumulated and paid in December)

The fee was confirmed at £6, making £18 owing to date.

15) To raise any other business which may need to be included on the agenda of the next meeting

The clerk put a copy of Clerks and Councils Direct in the pack.

MM informed the council that the Health and Safety Audit was due again and he would carry this out before the next meeting.

16) To set a date for the next litter pick

Due to classes taking place at the village hall which may reduce the number of attendees, it was agreed the litter pick should be in an afternoon this time. It will be advertised as 15th October at 2pm.

17) To note the date of the next meeting

The next meeting will be 4th October 2016.

The meeting closed at 9.10pm