

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting held on Tuesday 8th July 2014 at 7.30pm in the Village Hall.

Present: T Cooper (Chair), N Fletcher (Vice-Chair), R Whate, F Jerome, M Eley, M Martin, B Laughton, C Rose, T Grimes (Clerk) and 1 member of the public

1. To consider any apologies for absence

JC sent apologies for her absence. Councillors voted unanimously to accept the apologies.

BL and CR apologised for arriving late having been to Sutton on Trent meeting for the Rail Track presentation. BL also apologised for leaving early to attend another meeting.

2. To receive any declarations of interest in items on the agenda

None

3. To accept the minutes of the Parish Council meeting held Tuesday 6th May 2014

The minutes were accepted as a true account of the meeting.

4. To co-opt a new councillor

Having received one application for the vacancy TC proposed and RW seconded that Murray Martin be duly elected to the council and the vote was carried unanimously. MM signed the acceptance of office and took part in the remainder of the meeting.

5. 10 minute open forum to receive questions and comments from members of the public

A member of the public had raised concerns about the spot lights on the church causing a security hazard. RW had spoken to the church warden and found out that the lights were organised by the Southwell Diocese not the local church. It was felt that the council should contact N&SDC to see whether planning permission was required.

6. To note any matters arising from the Minutes of 6th May 2014 which are not elsewhere on the agenda

- (a) Footpath to Cromwell (TG)

The clerk reported that Mike Keeling had no objection to community volunteers carrying out work to reinstate the path, but that they must have suitable insurance, meet all the required H&S regulations and have the appropriate training to work on the roadside. The estimated cost of re-instating the footpath from Carlton to the lay bye is £150,000. It was felt no further action could be taken without the information from the meeting between JC and Mike Keeling.

- (b) Mobile Cafe (TG)

The clerk reported that the owner had provided Notts CC with the relevant certificates and assurances and that they had agreed to ask him to park further into the lay bye to avoid parking issues. A1 Plus had been out to assess the parking issues but had not seen any evidence of dangerous parking. It was felt no further action could be taken without the information from the meeting between JC and Mike Keeling.

- (c) Litter bin from the bus stop (TG)

The clerk confirmed that the parish council would be responsible to the new post required for the litter bin and that whilst they were at liberty to put it in themselves they must be qualified to work in the road and must have appropriate insurance. Notts CC would be able to put it in for a fee so the clerk was asked to find out the cost.

- (d) Cromwell Holt Lorries (RW)

JC passed the maps to Mike Keeling at their meeting last week but was not at the meeting to report the consequences.

- (e) Environmental update (TG)

There are still no new flood maps available.

- (f) Defibrillator (TC)

ME had collected £1280 to date. A further £20 was pledged but not yet collected from residents and BL pledged £300 during the meeting.

MM had priced a cabinet and machine at £950 and suggested that a new battery would be approximately £250 per 5 years and the pads would be £35 every 2 years. He recommended registering with the Ambulance Service so that they would provide a substitute machine should the council one be taken away with a patient to download the data. There may need to be a few signs purchased to direct people to it.

TC had enquired at N&SDC about the feasibility of mounting the cabinet on the village hall and the response was that as long as it was on the North facing wall no planning application would be required.

NF proposed that the defibrillator be added to the PC asset register and included under the council insurance. MM seconded the motion. TC proposed that the equipment be ordered and ME seconded the motion.

- (g) Date for the Safer Neighbourhoods Meeting

It was felt that more information was needed on the format of the meeting and what could be coded before a date could be set. CR will be attending the next Safer Neighbourhoods meeting and offered to discuss this further with the PCSO with a view to it happening in Autumn.

- (h) Parking on Main Street (JC)

JC had discussed the matter with Mike Keeling and ascertained that there are no parking restrictions within the village so technically there was nothing that could be done. BL outlined a 'yellow card' scheme in use in some

areas to deter inconsiderate parking. TC had spoken to the residents concerned who said they parked in such a way to slow traffic through the village. It was felt that the matter should now resolve itself.

(i) Signs in Church Lane (RW)

The signs in Church Lane are so faded they are almost illegible. The clerk was asked to contact Highways about them being replaced or repainted. RW offered to check that there weren't any more signs in need of reporting.

7. To receive updates on any District & County Councillor matters

(a) Bus Shelter on Great North Road

Cllr Laughton reported that the bus shelter request had been logged but that funds were tight.

(b) A1 Noise

Cllr Rose reported that she had received a letter stating that there was nothing to be done about the noise issue. TC questioned whether this was the final word since the Minister for Transport had visited since the letter was received. Cllr Laughton confirmed that the meeting had raised further concern and that Robert Jenrick MP was pushing for some action and would be in touch when he had news.

(c) Any other matters

Cllr Laughton expressed concern about the Network Rail proposals to close Carlton crossing, suggested the proposals were very costly and they may just shut crossings instead. He suggested writing to Robert Jenrick with any council concerns.

Cllr Rose suggested that replacing the crossing with a bridge was highly likely to happen and that by September when Network Rail could attend a PC meeting most decisions would have been made so it was important to submit a PC response now.

8. To review Council Policy and amend as appropriate

(a) Financial Regulations (NF)

FJ and NF produced a draft and circulated prior to the meeting. TC proposed that they be accepted and MM seconded it, the vote was carried unanimously.

(b) Standing Orders

The existing standing orders and a new model set of orders from NALC were circulated prior to the meeting. It was felt that the current orders were now insufficient and the model ones needed to be 'personalised'. NF offered to draft an appropriate version and circulate ready for approval along with the complaints procedure which is due to be reviewed at the next meeting.

9. To receive feedback from councillors on any meetings/training attended

No meetings have taken place.

10. To consider any planning matters

(a) Decisions made (awaiting 13/1742/FUL re-submission of turbine Normanton Rd, Weston, 14/0060/FUL turbine Wadnall Lane, Weston and 14/0387/FL re-submission of Garage on the Wharf)

The Garage on the Wharf has been approved as have a set of gates at Scotfield Great North Road (14/00552/FUL) although the council were not consulted on this application. The two Weston turbine applications have yet to be decided.

(b) Planning applications to discuss (12/00656/FUL turbine in Collingham and 14/01143/LBC The Dovecotes)

12/00656/FUL turbine in Collingham: Cllrs voted by majority, to object to this turbine on the grounds of proliferation. 14/01143/LBC The Dovecotes: Cllrs voted by unanimously to support this application.

(c) Any other planning business

None.

11. To discuss and note any further actions required from correspondence received since the last meeting

(a) Walk Ten

A poster for a Marie Curie walk which the clerk realised was out of date.

(b) NALC: President and Vice President

It was noted that Ken Clerk MP and Lynda Ogilvie have accepted these posts respectively.

(c) Vitalise

A poster advertising the work of this charity accompanied a letter requesting donations. It was felt that there was insufficient funds to make a donation but the poster should go in the phone box for residents to see the support available.

(d) RCAN

Another poster to be displayed in the telephone box.

(e) Sutton on Trent Primary School

A letter requesting donations towards iPads for the school. It was agreed that as not all Carlton children attend this school it would not be wise to donate as other schools may approach the council and there would not be sufficient funds to support them all. The letter will be displayed in the phone box in case individuals wish to donate.

(f) Robert Jenrick MP

A letter asking to contribute to the newsletter covering this area and offering support for the work of the council. It was decided that the village newsletter was not the appropriate forum for MP's articles and Unity would be more suitable. The clerk was asked to respond to this effect and to request ongoing support in the A1 noise campaign.

12. To discuss and respond to the following consultations
 - (a) Rural Housing Policy Review
 - (b) Nottingham Minerals Local Plan
 - (c) Local Audit
 - (d) Underground Drilling Access
 - (e) Nottinghamshire Fire and Rescue Service
 - (f) Network Rail Level Crossing

Each consultation was considered in respect to its relevance to this area and it was decided (a) to (d) did not impact on this community so no response was necessary. The Fire Service survey had not circulated fully so it was agreed that this would be passed round ASAP so that individuals could submit responses online. BL and CR gave feedback on the Sutton Parish Council meeting at which Rail track spoke about the proposals and most councillors had attended the public exhibition. BL urged the council to contact Robert Jenrick MP and CR felt this was the stage at which responses would have most impact and may result in modifications to the proposal. Having only seen the information hours before the meeting councillors agreed to look at it more closely and email comments to the clerk for submission. It was decided that the consultation papers should be put in the phone box and the next newsletter would urge residents to respond.

It was suggested that any such future consultations be circulated prior to the meeting and comments shared via email so that if no comments are made they can be dismissed on in one vote to allow valuable meeting time for issues which are more pertinent.

13. To consider and approve any financial matters
 - (a) To approve payments for:

- Village Hall fees of £9
- Clerk's Wages were not claimed.

TC proposed that this payment be made and MM seconded the payment.

- HMRC RTI of PAYE

The council account has a £3 payment outstanding from 2013/14 for the 3 months in which PAYE should have been reported but wasn't. This is an estimate of what may have been due to HMRC so the clerk has rung checked that the annual summary had submitted correctly and whether this payment had to be made. The advice was that there was nothing to pay and the figure would be removed from the account.

- Bank Reconciliation

The bank statement to 25th May 2014 was tabled and NF signed a bank reconciliation as an accurate record of transactions to this date. The clerk reported that the June statement had not arrived yet.

14. To raise any other business which may need to be included on the agenda of the next meeting

The clerk tabled a consultation on the public and press recording meetings which arrived today but required a response by 14th July. It was noted that it would be impossible to respond as the earliest a meeting could be called to discuss the matter would be after the deadline.

A planning consultation was also tabled, requiring a response before 29th May. Councillors agreed to look at the application online and send comments to TC who would call a meeting if required due to the clerk going on holiday.

15. To set the date of the next meeting

The next meeting will be held on 2nd September at 7.30pm

The meeting closed at 9.50pm

Tanya Grimes – Clerk to the Parish Council