

# CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of  
Carlton-on-Trent Parish Council held  
in the Village Hall, Main Street, Carlton on Trent on

**Tuesday 8<sup>th</sup> January 2019 at 7.30pm**

**Present:**

Cllr N Fletcher (Chair), Cllr M Martin (Vice-Chair), Cllr M Eley, Cllr F Jerome, R Whate, T Grimes (Clerk), CCllr B Laughton and one member of the public.

**1) To consider any apologies for absence**

LH gave apologies for being abroad; these were approved.

DCllr SM gave apologies due to the meeting clashing with Sutton on Trent meeting.

CCllr BL gave apologies for being late having come from Sutton on Trent meeting.

**2) To receive any declarations of interest in items on the agenda**

MM declared an interest in the clerk's wages.

**3) To accept the minutes of the Parish Council meeting held Tuesday 4<sup>th</sup> December 2018**

The minutes were approved as a true record of the meeting and were signed by the chair.

**4) 10 minute open forum to receive questions and comments from members of the public**

There were no questions or comments from members of the public.

RW noted that the new N&SDC building, Sherwood House, was very damp. When viewed from Waitrose car park it was evident that the copings on the parapet walls were not turning water away from the brickwork and there was damp visible for about 25 ft down the wall. DC Sue Saddington had been informed during the parish conference in October but nothing had been done. The clerk offered to inform DCllr SM but when CCllr BL arrived he offered to take the matter further and assured councillors that the final retainer had not been paid to the contractors so it should be possible to get them back before the job is signed off.

**5) To note any matters arising from the minutes of 6<sup>th</sup> November 2018**

**a) New noticeboard**

The clerk informed councillors that the grant money was now in the account and checked that it was OK to order the board for delivery at the village hall. MM and NF agreed to allow their numbers to be used if necessary for the delivery. It was agreed installation should be booked once the board arrived.

**b) Cemex consultations**

The clerk tabled two emails from NCC planning department confirming that the parish council would be consulted if a Cemex application was submitted.

**c) Electricity disconnection**

The clerk inform councillors that she had received and submitted a form to request a disconnection charge but was awaiting the reply.

**d) Widening of Bell Lane**

The clerk read a statement from the duty planner at N&SDC suggesting that the widening of Bell Lane was not apparent in the appeal for the Park Farm development so it would be at the developer's discretion.

**e) Noise on slip road**

FJ reported that the inspector had been out and reported back on the state of the slip road but that the work could not be done in 2019/20. Mike Keeling had agreed to put it forward for 2020/21 and DCllr BL said he had also requested it be in the list for consideration in the next financial year.

**6) To co-opt a new member to the council**

The clerk confirmed that there had been one expression of interest.

**RESOLVED:** To co-opt Daryl Wells Pope to the parish Council.

DWP signed the acceptance of office and was issued with the declaration of interests form for return

to the monitoring officer at N&SDC, then joined councillors for the remainder of the meeting.

**7) To consider repurposing the telephone Kiosk**

Following receipt of the grant for a new notice board the clerk circulated a few ideas for repurposing the telephone kiosk. It was suggested that this be discussed further when it was known what would happen to the electrical supply.

**8) To receive updates on any District and County Councillor matters**

CCllr BL informed the meeting that as of yet there hadn't been any application from Cemex. He also confirmed that VIA would be run by the council from the end of March and that it was likely the inspectors would become County Council staff.

The clerk asked for an update on the proposal to create a Unitary Council and CCllr BL said that it had been dropped; the secretary of state would only consider applications which had the full consensus of all parties and there wasn't full consensus so there was no point in pursuing it.

The implication of this decision would mean £27m shortfall in the budget even after a full 3% rise in Council Tax so there would have to be some cuts in service provision. The council tax had yet to be set following approval of the budget.

The clerk then asked if he knew about the Pears meeting taking place at Normanton on Trent at the same time as this meeting, but CCllr BL was not aware of it.

**9) To receive feedback from councillors on any meetings/training attended**

**a) Safer Neighbourhoods Group**

NF gave apologies for having missed the meeting due to ill health.

**10) To consider any planning matters**

**a) Notifications received**

None

**b) Planning applications to discuss**

None

**c) Any other planning business**

None

**11) To discuss and respond to the following correspondence**

**a) Notts ALC – Election/May meeting date**

The clerk had circulated a statement from NALC regarding the May election. If there are fewer or equal number of candidates as seats on the council this will have no impact, but if there are sufficient candidates to trigger an election then the Bank Holiday Monday will mean there is insufficient time to display the agenda so the May meeting will need to be held a week later. The information was noted but cannot be acted upon until it is known whether there will be an election.

**b) Phillip Jessop – Community Defibrillators**

The clerk had received a request for the promotion of training and the offer of venues. It was agreed that the training was a good idea and there being enough village hall committee members present it was agreed that the hall should be offered. The clerk was asked to respond requesting suitable dates.

**12) To consider the following financial matters**

**a) To note the bank reconciliation**

The reconciliation and statements were checked and then signed by the chair.

**b) To note an increase in electricity charges**

The clerk informed the councillors of a change in rates for unmetered supplies such as the telephone kiosk – effective from 31<sup>st</sup> January. It was felt that this was excessive following last April's increase but that it may be irrelevant if the kiosk was to be disconnected or repurposed.

**c) To set the budget for 2019/20**

The clerk had circulated a proposed budget. Several items were raised which may impact on the budget:

- the fact that the ring fenced funds for the defibrillator were insufficient to cover another battery purchase
- the fact that the full cost of a new litter bin had been included

It was felt that the defibrillator should not be covered by the precept but by donations and that the

impact of including a new litter bin would not increase council tax payments due to the change in tax base so it would be a good time to include it.

**RESOLVED:** To set the budget as circulated.  
(proposed NF, seconded FJ, carried unanimously)

**d) To approve the precept for 2019/20**

Having set the budget the councillors discussed an appropriate precept to cover this.

**RESOLVED:** To request a precept of £3200.  
(proposed NF, seconded FJ, carried unanimously)

**e) To approve the following payments**

**i) VH Fee (on account) – TBC**

Being 8.30 the rental period was set at 1 hour, ie £3 which will be on account until March.

**f) To note the following payments**

**i) Standing Order for Clerks Wages**

The clerk informed council of the PAYE and pay elements and these were noted. As it seemed to vary monthly the clerk suggested it may be easier to cancel the standing order and pay the required amount each month until a new tax code was received.

**13) To raise any other business which may need to be included on the agenda of the next meeting**

The clerk tabled a copy of Clerks and Councils Direct, which was put in the pack for councillors to read.

The clerk suggested that the council should decide what to do with the poppies having instigated the project.

**14) To note the date of the next meeting**

The next meeting will be Tuesday 5<sup>th</sup> February at 7.30pm

The meeting closed at 8.35pm