

CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of
Carlton-on-Trent Parish Council held
in the Village Hall, Main Street, Carlton on Trent on

Tuesday 2nd October 2018 at 7.30pm

Present:

Cllr N Fletcher (Chair), Cllr M Martin (Vice-Chair), Cllr M Eley, Cllr L Hopkins, Cllr F Jerome, Cllr R Whate, T Grimes (Clerk), CCllr B Laughton and DCllr S Michael

1) To consider any apologies for absence

No apologies were received.

2) To receive any declarations of interest in items on the agenda

MMA declared an interest in the clerk's wages.

3) To accept the minutes of the Parish Council meeting held Tuesday 4th September 2018

The minutes were approved as a true record of the meeting and were signed by the chair.

4) 10 minute open forum to receive questions and comments from members of the public

No members of the public were present.

5) To note any matters arising from the minutes of 4th September 2018

a) Flooding/sewage update

The clerk informed the meeting that CCllr BL had requested that cameras be put down the drains whilst work was being done in the area following the problems at Sutton on Trent.

CCllr BL then confirmed that £230,000 had already be spent on the following actions to prevent further flooding at Sutton on Trent and that these should positively impact Carlton on Trent:

- Farmers had been contacted re dyke clearing
- JBA had been contracted to carry out flood storage works adjacent to the A1
- Culverts had been inspected and where necessary sections had been replaced
- IDB works for this area had been brought forward
- Pumps had been renovated
- New vegetation screens had been put in

6) To reconsider position and supplier for new LIS funded noticeboard

The clerk had circulated 2 new suggested sites from Mike Keeling and an email from Jessica Knight regarding consultation on the location.

RESOLVED: To consult the properties which would be impacted by a noticeboard in Main Street, directly opposite the village hall gate.
(Proposed MMA, seconded NF, carried unanimously)

RW offered to contact the neighbouring residents.

The clerk had also circulated a quote from Malcolm Lane, Notts CC preferred provider of street furniture, which suggested that, in order to get the same size board, it would cost more than the £3000 grant.

RESOLVED: To purchase the board from the original suppliers, Noticeboard Company, and to add a Notts CC logo when it is in place.
(Proposed MMA, seconded FJ, carried unanimously)

7) To consider the membership and terms of reference for a planning committee

The clerk had circulated some sample terms of reference but it was agreed that the purpose of this committee was purely to gather information and feed back to full council so it would be better to have a working party.

RESOLVED: That all councillors be members of a planning working party.
(Proposed NF, seconded MMA, carried unanimously)

RESOLVED: That at least 2 members of the planning working party should carry out site visits, with the applicants permission, when appropriate.
(Proposed LH, seconded MMA, carried unanimously)

There was some discussion as to how 'when appropriate' would be determined. It was initially felt that if councillors had any queries about an application they should be circulated by email and a decision should be made about a site visit at that point in time. However, it was agreed that this may have to evolve with experience.

8) To receive updates on any District and County Councillor matters

DCllr SM informed the meeting that there had been discussions about creating a Unitary Council and abolishing District/Borough Councils. The County Council needs to save £56m and this is estimated to save £30m. It would remove one level of democracy, giving more power to parish councils. However, it could result in decisions being made by people who have no knowledge of the area and there would need to be Council Tax Equalisation so that all band D properties paid the same amount. It was thought that there would be a consultation before anything changed.

DCllr SM also reminded councillors that the next SNG meeting is on 18th October.

NF confirmed he would be attending and asked that any comments or questions be passed to him.

CCllr BL informed the meeting that footfall at Castle House had increased by 80% from that at Kelham Hall.

He also noted that the consultation on the minerals plan was due to close on 15th October and that there had been very little response

9) To consider updating Standing Orders in line with NALC guidance

There was some discussion as to how the new working party would be implemented and therefore what wording should be put in the standing orders. The clerk was asked to create a statement from the suggestions made during the discussion and to circulate it via email. Once the final wording had been agreed it would be put in the standing orders for approval at the next meeting.

10) To receive feedback from councillors on any meetings/training attended

LH reported that she had attended the meeting at Cromwell regarding the water turbines on the Trent. There are to be three turbines under the water and a storage unit on the bank and it will be connected to the grid. Cromwell voted to support the development saying it was too far away to impact the community and Green energy should be encouraged.

11) To consider any planning matters

a) Notifications received

None

b) Planning applications to discuss

None

c) Any other planning business

None

12) To discuss and respond to the following correspondence

a) Carl Quinn – Art and Craft provision in Newark & Sherwood

It was felt no response was necessary.

13) To consider responding to the following consultations

a) NSDC – Newark and Sherwood's Physical Activity and Sport Plan

There was some discussion about the lack of local provision for those who are unable to get to Newark due to cost or disability. The clerk was asked to summarise the discussion and submit a response under 'any other comments'.

14) To consider the following financial matters

a) To note the bank reconciliation

The reconciliation and statements were checked and then signed by the chair.

b) To review the 6 month spending figures against budget

The clerk circulated the latest spending figures and explained the variances from budget, concluding that spending was on course.

c) To sign the LIS funding agreement

The form was signed by the chair and the clerk.

d) To consider making a Winter salt order

It was felt that salt levels in the bins was quite high and that the 5 free bags from last year could be used to top them up ready for Winter. The clerk was asked to order the 5 free bags and to put a purchase on the agenda if there is prolonged bad weather.

e) To approve the following payments

i) VH Fee (on account) - £27 to date, plus this meeting - TBC

The clerk pointed out that the July minutes said £15 plus the meeting but the September minutes also said £15, rather than £18 on account. The figure on account had therefore increased to £27 on account rather than £24.

Being 9pm it was agreed that this meeting would be £6 for 2 hours making £33 on account to date.

ii) HMRC - £15 to date plus this month – TBC

The clerk informed the meeting that she had discovered an overdue PAYE liability and had therefore paid HMRC five payments totalling £15 to avoid a fine. The money has been repaid by the clerk as if it were taken at source. She confirmed that this month's liability will be £2.60.

f) To note the following payments

Standing Order for Clerks Wages to Aug £170.59

The clerk confirmed that the payment would be £167.99 to her and £2.60 to HMRC, totalling £170.59 and that the standing order had been changed to reflect this.

15) To raise any other business which may need to be included on the agenda of the next meeting

FJ asked that the date for the next litter pick be put on next month's agenda.

The clerk tabled a poster from the Post Office about scam mail which Fiona offered to display.

The clerk also informed the meeting that the second precept payment had been received.

16) To note the date of the next meeting

The next meeting will be Tuesday 6th November at 7.30pm.

The meeting closed at 8.55pm