

Carlton-on-Trent Parish Council

Minutes of the meeting held on Thursday 20th September 2007 commencing at 7.30pm in the Village Hall.

Present: Lt Col G.E.Vere-Laurie (Chairman) Mrs A O'Brien, Mr T Cooper, Mr E Holland, Mrs R Whate, Mrs C Rose- arrived slightly after the meeting had started (District Councillor), Mrs S Beresford (Clerk) and 10 members of the public
Lucy Smithhurst- Flood Incident Management Officer- Notts County Council
John McGuigan- Emergency Planning Manager- Notts County Council
Neil Pope- Flood Incident Management Team Lead- Notts County Council.

1. **Apologies for absence.** Mr B Laughton (County Councillor), Mr C Hemstock, Mr R Boothroyd.

2. **Declaration of interest on items on the agenda.**

There was no declared interest in items on the agenda.

3. **To approve the minutes of the meeting held on Thursday 19th July 2007.**

The minutes, having been circulated and read were agreed to contain a true record of items discussed. Proposed by Mr T Cooper and seconded by Mrs A O'Brien.

Presentation of the Flood Warden Scheme

Those present were informed regarding the Flood Warden Scheme and what this will mean for the village and Parish Council representatives who would take on this role. Mr Terry Cooper agreed to become the representative for Carlton-on-Trent with Mrs A O'Brien acting as deputy. These details will be passed on to the County Council by the Clerk. The speakers from the Nottinghamshire County Council were thanked by the Chairman for an interesting and informative presentation.

4. **Matters arising from the minutes.**

a) **Highways Issues**

The path outside 1 and 2 Council Houses is still overgrown by branches and greenery. Lt Col G.E. Vere-Laurie to speak to the property owners.

There is a dangerous hole which may be part of a culvert on Castle Hill, where the culvert crosses the road on Ossington Road. It looks as though a lid or other covering may have gone astray. Lt Col G.E. Vere-Laurie to email the Clerk the precise location in order for this to be reported.

b) **Flooding Issues**

i) Flood Warden Scheme- See presentation. Mr T Cooper was proposed by Mrs Whate and seconded by all present to act as Parish Flood Warden. Mrs O'Brien agreed to deputise- proposed by Lt Col G.E Vere-Laurie and seconded by Mr E Holland.

ii) Feedback from Flooding Meeting held on 29th August 2007- Mrs C Rose agreed to go through the minutes from the meeting and highlight all the key areas requiring action. This will be brought forward to the next meeting. Mr T Cooper agreed to support Mrs Rose with this task. Mrs Rose also stated that she was to telephone the Internal Drainage Board to further discuss the drainage of water off the A1. The Clerk to write to the IDB to ask for the map which details all dykes that they have a responsibility for clearing and maintaining. . The Clerk to also email Rob Fisher to ask him to make contact with Mrs Whate to discuss maintenance schedules.

iii) Summer Flood- identification of affected properties- All present assisted the Clerk in drawing up a detailed map of the properties affected by this years flooding- this information had been requested by Newark and Sherwood District Council.

iv) Flooding Conference- Mr T Cooper agreed to attend the Flooding Conference to be held at Kelham Hall on 4th October 2007.

c) Parking at Cromwell Halt

There are still ongoing issues with Lorries parking in dangerous positions at the Truck stop. Mr E Holland agreed to take photographs of these vehicles and the Clerk to raise the matter with the Police again.

d) Fly tipping at Cromwell Halt

The Clerk to write to Newark and Sherwood District Council to request the Litter Hit Squad return to this area and continue to clear the vicinity on a regular basis.

e) Accuracy of Electoral Roll

There are still some issues regarding the accuracy of the village electoral roll. Mrs Rose to make some inquiries regarding who's responsibility this falls to and the Clerk to ring Newark and Sherwood District Council to ask advice.

f) Building Better Communities

Liz Wells-Pope has returned the documents and although the 13 plus group of Youth club members are interested, at present they were unable to think of a particular project that would meet the criteria. One suggestion was to create a Village Design Statement, what the community sees as the village plan. A committee could be formed to look at all issues affecting the village and how residents would like to deal with these issues.

g) CCTV Surveillance

The Clerk read out an E-mail from the Newark and Sherwood District Council CCTV team who, following a site visit feels that the mobile CCTV camera surveillance would be inappropriate for the village due to practical issues.

5 Correspondence

- a) Letter from Helen Webb- Mrs O'Brien has already dealt with this lady seeking information and has written her a letter.
- b) Training Opportunities- Mrs Whate agreed to attend the "Crash Course in planning event". A cheque for £10 to hold open the place was proposed by Mr Holland and seconded by Mrs O'Brien. Following the event the cheque would be returned.
- c)

6 Financial Issues

a) Payment of the Village Hall Fees

A cheque made payable to the village Hall Committee for the sum of £10.00 Proposed by Lt Col G.E. Vere-Laurie and seconded by Mr T Cooper.
The Village Hall fees required for the Flooding meeting of 29th August were also approved, proposed by Mrs A O'Brien and seconded by Mr T Cooper

b) Hacker Young

The Clerk explained that a further invoice from Hacker Young has been incurred as they required further information regarding the audit. A cheque for £41.13 was required. Proposed by Mrs A. O'Brien and seconded by Lt Col G.E. Vere-Laurie.

c) Clerks Wages and Salary

The Clerk informed the Parish Council that her salary including amounted to £449.16. Proposed by Mrs O'Brien and seconded by Mr E Holland.

7. Health and Safety

There were no Health and Safety issues to discuss. This item to be covered in other parts of the agenda in future.

8. Planning Issues

There were no planning applications to discuss.

Decisions made

- a) Erect Wall inside property boundary- 2 Park Farm – APPROVED
- b) Creation of dormer window- The White Cottage- APPROVED
- c) Proposed external smoking area- The Great Northern Inn- APPROVED
- d) Conversion of barn to 3 bed roomed dwelling- The Maltings- REFUSED

9. Items for Inclusion of the next agenda

- a) Highways Matters
- b) Flood issues- feedback from meeting- action points

10. Any other Business

a) Meeting Minutes- Display- The Clerk raised the matter of displaying the meeting minutes. There are two options, to either have a notice board which could display the information or to have them inside the Hall with details outside where villagers could access them electronically. The minutes would have to be representative as they would need agreeing as a true record prior to becoming public documents. Mrs Whate to talk to the Village Hall Committee.

b) HGV Traffic through the village- Mr Cooper expressed concern about the heavy traffic coming through the village especially in light of the weight restriction on Little Spittle Bridge. The Clerk to write to Caledonian to ask about the progress of the signs directing heavy lorries.

11 Date of the Next Meeting

The next meeting will be Thursday 8th November 2007.
There being no further business, the meeting closed at 21.40pm.