

Adopted Carlton-on-Trent Parish Council

Minutes of the Meeting held on Thursday 14th July 2011 commencing at 7.30pm at the Village Hall, Carlton-on-Trent

1. Present: Mrs R Whate (Chairman), Mr T Cooper (Vice-Chairman), Mrs M Eley, Mrs J Clark, Mrs F Jerome Mrs S Beresford (Clerk) plus nine members of the public (including Mr Nigel Fletcher and Mr Kevin Smith- applicants for co-opting)

2. Apologies for absence: Mrs C Rose (District Councillor), Mr P Jackson (applicant for co-opting), Mr B Laughton- County Councillor.

3. To approve the minutes of the Annual Parish Council meeting held on Thursday 12th May 2011 minutes having been circulated were agreed apart from a spelling mistake in item 6.

Proposed by Mrs M Eley and seconded by Mrs F Jerome. To approve the minutes of the extraordinary meeting held on Thursday 6th June- approved as a true record apart from clarification of the voting on the amendment to the planning application. Proposed by Mrs. J Clark and seconded by Mrs R Whate.

To approve the minutes of the extra-ordinary meeting held on Thursday 24th June 2011- approved as a true record of matters discussed, clarification sought regarding sending out the developers survey. This was not included in the information sent to Kelham Hall as it was seen as the developer's responsibility, being as though the Parish Council did not have any part to play in this. Proposed by Mrs F Jerome and seconded by Mrs J Clark.

4. Declaration of interest in items on the agenda.

There was no interest declared in items on the agenda.

5. C-opting of two new members to the Parish Council

The Parish Council Clerk has received four applications for the two vacancies. All present and current Parish Councillors were given a sheet with the four names listed and asked to tick two people who they individually felt best placed to serve the interests of the village. Mr Cooper stated that he welcomed the opportunity to work with more men on the Parish Council, as all applicants were male. He wished to thank everyone for their applications and indeed if they were not successful on this occasion, the details of their application will be kept for the next vacancy. Mrs Jerome wished to clarify that she had checked with Newark and Sherwood District Council and it was not necessary to make a declaration of interest despite her husband being one of the applicants. All Parish Councillors conducted their votes and the results noted that Mr K Smith received 5 counts, Mr Nigel Fletcher four counts and Mr P Jackson 1 count. Therefore Mr Smith and Mr Fletcher invited to become Parish Councillors by co-option and asked to formally accept and join the other PC members. Both new Councillors gave declaration of interest forms which they are to return to Kelham Hall.

6. Code of Conduct- New Councillor Training

The Clerk stated that she was going to source some New Councillor training which will initially be offered to Mr Smith and Mr Fletcher.

7. Matters arising from the Minutes

a. Highways issues-potholes on Ossington Road, state of pavements in the village

The potholes still need filling on Ossington Road despite further requests by the Clerk. Pavement areas and potholes have been marked by the County Council but still not filled especially on Church Lane and Ossington Road. It is particularly troublesome outside No. 3 Old North Road. There are quite a few potholes on pavements where cars have turned into drives making the area uneven. The Clerk will write again and ask Mr Laughton for assistance in this matter, particularly so as emails requesting a site visit have been ignored.

b) Grit box provision and Snow Plan

The grit box has been placed in situ and an invoice for the payment of £150 has been requested.

c) Flood Defences and flooding issues

The drains in the village have backed up again in the recent we weather. Mr Fletcher informed Trent Water Authority. There has still been no response from Morgan Wray; again the Clerk will ask Mr Laughton for support with this issue. Mr Cooper informed the Council that cameras have been used again by Newark Area Drainage Board with little success. It appears that there is a blockage preventing a clear view in the similar location to where the problems were last time (2007 onwards).

d) Fly Tipping and litter issues- Cromwell Halt

The area around the cafe at Cromwell Halt continues to be an eye sore in respect of litter and fly tipping and some suggestion of human excrement left, causing health and safety problems. Cromwell also has this issue and in some cases more serious problems due to the volume of HGV traffic. The Clerk will contact the Litter busting team to ask for further clearance of the existing litter and rubbish dumped.

e) HGV weight limit update

In the absence of Mr Laughton, this item will go onto the next agenda.

f) Response from Mike Keeling regarding site visit, potholes and pavements.

The Clerk has not received a response despite an email asking for a site visit. The Clerk will email Mr Laughton, see item 7a to ask for assistance with the view to obtaining support with this matter.

g) Street name confusion and irregularity.

In the absence of Mrs Rose, this item will be addressed at the next meeting.

h) Results of Best Kept Village

The report was read out by the Clerk and results noted. Carlton-on-Trent did not make it through to the second round of the competition.

i) PCSO crime figures for June 2011 and feedback from Community Safety partnership meeting.

The crime figures provided by the PCSO on this occasion unfortunately also included several other villages so were less useful. Overall the figures show a reduction in crime with the main areas appearing to be targeted scrap. The feedback from the Community Safety liaison meeting, reported by Mrs Clark indicated that the community neighbourhood Police teams will only investigate crime in "their area", obviously this does not include 999 calls. There have been some instances of door-to-door salespersons in the village. The Police are aware of these, many who are ex-offenders. Mr Cooper informed those present that there has been an increased incidence of Go cashing- this is a leisure practice which is a cross between orienteering and a treasure hunt. Participants travel around looking for hidden capsules which have been previously planted and there has been some Go-cashers seen in the village.

j) Feedback from Conflict Resolution training- Mrs F Jerome

Mrs Jerome sated that the training was useful in respect of running a committee meeting. Emphasis was placed on keeping order and having strict time limits for people wishing to speak. The information from the meeting was placed in the correspondence pack for all to peruse.

k) Replacement light bulb in the Kiosk

Mrs Whate informed the Council that a replacement bulb had been ordered and the invoice will be brought to the next meeting.

l) Parish Council website development

All present agreed a website would be the way forward in the future and the Clerk will look into having a basic shell constructed. Initially it would be useful to have minutes displayed, agendas, electronic information etc. The Clerk will look at other Parish Council websites to gain ideas to bring to the next meeting. One other aspect of the discussion centred on the

Twitter site, would this not suffice. The Clerk reported that this was set up but required clear direction from the Parish Council about their method of choice.

8. Correspondence

- a) Broadband Questionnaire- distributed to Parish Councillors for completion
- b) Leisure services questionnaire- distributed to Parish Councillors for completion
- c) Police Authority Priority Questionnaire- completed in the meeting and returned.
- d) Planning application questionnaire- the Clerk to complete and return

9. Financial Matters

- a) Payment of village Hall Fees
The sum of 6.00 agreed for the hire of the Hall. Proposed by Mrs F Jerome and seconded by Mrs J Clark
- b) Clerk PAYE
The Clerk will register the Parish Council with the HM Revenue and Customs and all present agreed that 6 monthly salary payments would still be acceptable.
- c) Clerks Salary and Expenses- The Clerk expressed concern that her salary and expenses are far exceeding the initial job description. All present agreed that the Turbine application was partly responsible for the increase in work. The Clerk stated that the job description indicated 40 hours per annum, however, current workload was reaching 20-30 hours per month at present. One previous member of the Parish Council, present as a member of the public stated that the Precept was increased the previous year to provide a buffer for unexpected events. It appears that this extra income has now been spent on Clerks salary. Those present agreed that the County and District Council perhaps need to do more to prevent the Clerks from constantly wasting time chasing up continually.
The Clerk presented her total salary and expenses invoice for the last six months at £713.75- proposed by Mrs J Clark and seconded by Mrs F Jerome.

d) Contribution to the Village Hall Insurance

The Clerk had received a letter from Jill Hall asking for a contribution from the Parish Council towards the Village Hall Insurance premium. The sum of £100 proposed was by Mr T Cooper, seconded by Mrs R Whate. All in agreement however Mr Fletcher refrained from the vote and declared an interest.

e) Donation request from Busy Bees Pre-school

A request from the Pre-school has been received by the Clerk. The sum of £25.00 was proposed by Mrs Eley, seconded by Mr Cooper. A vote was taken resulting in 5 for and 2 against. Therefore the sum of £25 donated to the Pre-school.

f) Donation request from Sutton on-Trent Primary school

A request received from the Head teacher at the school regarding supporting some children with a holiday club and asking for financial assistance as the grant previously used was no longer available. All present discussed the request. Mrs Eley proposed the sum of £25.00, seconded by Mr Cooper. A vote was taken resulting in 3 for and 4 against. Therefore no financial support provided to the school.

g) Invoice for Grit Bin

The Clerk has received the invoice from Notts County Council for the new Grit Bin- £150.00. A letter has been sent to Mr Laughton asking for financial support for the grit bin from his Electoral Budget. In the meantime the invoice cheque presented, proposed by Mrs Whate and seconded by Mrs Clark.

10. Health and Safety Inspection

All equipment in working order and safe for use apart from the telephone box light bulb has blown. A replacement bulb is in hand. Also one of the litter bins needs replacement- see AOB. All benches in working order and dog bin secure.

11. Planning Issues.

a. Decisions Made

None

b. Planning applications to discuss

The Clerk has received a planning letter from the agent for the Wind Turbine application to a Mr Duckworth, Notts County Council Rights of Way officer. It appears that Mr Duckworth was querying guidelines regarding public rights of way and bridle ways in proximity to the turbine. The Clerk will write to Kelham Hall planning department to ask if Mr Duckworth was happy with the response given.

Any other planning business

None

12. Items for Inclusion on the next agenda

Flood Defences- meeting outcome with Morgan Wray
Clerks Contract, Salary and Role
Parish Website development

Close meeting for members of the public session

13. Any other business

- a) Request for a mirror sign- corner of Nurses Cottage- near misses due to traffic turning corner at speed. The residents of Nurses Cottage had requested that the Parish Council discuss the possibility of having a mirror to enable sight improvement around the corner. Children play on the lane thinking it is safe and there have been several near miss accidents recently. Some vehicles come round the corner much too quickly and narrowly miss residents leaving their front porches, on one occasion pushing a pushchair. The residents are concerned and seek the Parish Council support in a solution. They are willing to pay for a mirror if necessary. The Clerk will contact Highways to ask about the policy regarding siting a mirror.
- b) Cutting nettles around litter bin on Ferry Lane- These have been cut.
- c) Litter Bin- Church Lane- eroded- The outer layer of the bin is rotted. To put on the next agenda and examine costing to replace
- d) Ernest Holland- Terry Cooper to arrange a card to send to Ernie- wishing him well - a previous longstanding Parish Councillor. All in agreement.
- e) 10 minute public session- This item to go on the agenda as a regular slot at the beginning of the meeting, before Matters arising. Proposed by Mrs Whate and seconded by Mr Cooper. All in agreement.

14. Date of next meeting

The next meeting will be held on 20th September 2011.

There being no further business, the meeting was declared closed at 21.30pm.