

Carlton on Trent Parish Council

Minutes of the meeting held in the Village Hall, Main Street Carlton on Trent on

Tuesday 3rd December 2019

1 To consider any apologies for absence

None

2 To receive any declarations of interest in items on the agenda

MM declared an interest in the clerks wages.

3 To accept the minutes of the Parish Council meeting held Tuesday 5th November 2019

The minutes were approved as a true record of proceedings and were signed by the chair.

4 To co-opt a new councillor

There were no expressions of interest. It was agreed the advert should be updated and the item put on the January agenda.

5 10 minute open forum to receive questions and comments from members of the public

There weren't any members of the public in attendance.

RW reported that the verges were very muddy and asked that the road sweeper be requested.

6 To note any matters arising from previous minutes

a) Rail Track meeting

This was postponed and has not yet been re-scheduled.

b) Drainage issues at the cross roads

There hasn't been any update from Highways but this appears to have been done – the rain water is flowing into the ditch.

c) Cattle Market Roundabout issues

Highways England issued a response saying nothing would be changed. This was put in the pack for councillors to read.

d) NSDC – Free tree scheme

The application for this has been acknowledged but it wasn't known whether it was successful. RW reported that someone had offered to pot the trees up when received, if the council bought compost, to ensure they survived until ready for planting out.

7 To receive updates on any District & County Councillor matters

DCllr SM reported that the planning application for One Acre was on hold. An application for a new build on land of the same flood level in Sutton Trent was going to committee. The case officer will give the same decision on this application.

DCllr SM also informed councillors that Highways England were aiming to ensure all major roads were within 20 miles of a charging point for electric vehicles. As such, new points are being installed as follows:

- Riverside Park, 3 hrs charge time, 8 vehicle capacity
- Appletongate, 30 mins charge time, 2 vehicle capacity
- Castle House, 3 hrs charge time, 4 vehicle capacity

There wouldn't be any charge to N&SDC for the first 10 years.

RW asked whether the guttering issue had been fixed on Castle House. It has been identified on the snagging list but work has not been carried out yet, however the final payment has not been made to the contractors either.

DCllr BL informed the meeting that the works on the slip road had been costed.

Resurfacing would cost £250,000 and was not therefore an option so the solution proposed was to dig out the joints and use micro asphalt to refill to 40mm. As yet no date has been set for works to start.

8 To consider any planning matters

a. Notifications received

1. 19/01624/FUL – The Pines Extension

This has been permitted.

b. Planning applications to discuss

None

c. Any other planning business

1. Scheme of Delegation Amendments

The clerk summarised a response from Matt Lamb reassuring councillors that the new scheme would not disadvantage any responses and that it was in fact giving district councillors longer to request applications go to committee. DCllr Sm confirmed the process and reassured councillors that she would actively seek opinion as to whether proposals were contentious and would request a committee decision if applicable.

LH informed councillors that she had spoken to a planning officer regarding the One Acre application and its emphasis on the Housing Needs Survey which had now been met. She was advised that the council should inform planning that this was the case if the council wanted this on record. The clerk was asked to inform Matt Lamb.

9 To consider responding to sewer problems caused by the flooding and other flooding matters

The clerk reported that there had been further emails regarding floods lifting manhole covers and sewage spilling into the street. Severn Trent were informed but as of the meeting there had been no sign of the clean up team so it was hoped the parish council would write to pressure Severn Trent for sewer upgrades and to the Environment Agency to ask for support. CCllr BL suggested approaching the MP after the elections and Adam Bowcher from Environmental Health.

LH raised concerns about the increasing level of flooding on Ossington Road/Castle Hill.

MM said the problem was due to a blocked dyke opposite the turbine causing rain water to pool and escape onto the road, there was then no route back into the ditch so it was collecting on the road at the bottom of the hill. The clerk confirmed that this had been reported, but that hearsay had suggested the blockage was due to a badger set so it would not be cleared.

10 To consider creating a welcome pack for new residents

It was agreed that Carlton did not have much information to pass on, but a simple welcome through the door locating the parish council notice board and a list of village hall events accompanied by a complimentary copy of Unity would be helpful. MH volunteered to draft a welcome. DH would provide a list of events at the time required and RW would provide a copy of Unity.

11 To review the Disciplinary and Grievance procedures

The clerk was asked to make the NALC model policies bespoke to Carlton on Trent for adoption at the next meeting.

12 To receive feedback from meetings/training events attended

a. Notts ALC AGM

RW was unable to attend but the clerk informed the meeting that the speaker, Managing Director of Veolia, had been very interesting and had offered information for residents which could be useful for the Kiosk. The Annual Report was put in the pack for councillors to read and the clerk was asked to complete the form requesting recycling information for residents. The clerk also accepted the certificate and check for winning the Best New Entrant category of the Best Kept Village competition.

13 To consider the following financial matters

a. To note the bank reconciliation

This was checked and then signed by the chair.

b. To consider the budget for 2020/21

The clerk provided spending information to the end of November and a proposed budget for councillors to consider ready for the precept request at the January meeting.

c. To approve the following payments

1. VH Fee – TBC

This was set at 1 hour making £36 to date.

RESOLVED: to make the payment in time for the village hall year end on 31st Dec. (proposed MM, seconded ME, carried unanimously)

d. To note the following payments

1. Standing Order for Clerks Wages

This was noted.

e. To note the following receipts

1. Best Kept Village prize - £100

Several suggestions were made for using the money to improve the village, including:

- planters for under the village signs
- phone box refurbishment items, eg shelving, book boxes and leaflet holders
- plants

It was agreed this should be ring fenced for village improvements until a specific project could be determined.

14 To raise any other business which may need to be included on the agenda of the next meeting

LH raised the matter of clerk's appraisal as identified in the disciplinary and grievance material. It was agreed the clerk and chair would discuss this.

15 To note the date of the next meeting

7th January 2020 at 7.30pm

The meeting closed at 8.35pm