

# CARLTON-ON-TRENT PARISH COUNCIL

Minutes of the meeting of  
Carlton-on-Trent Parish Council held  
in the Village Hall, Main Street, Carlton on Trent on

**Tuesday 2<sup>nd</sup> July 2019 at 7.30pm**

## **Present:**

Cllr N Fletcher (Chair), Cllr M Eley, Cllr L Hopkins, Cllr M Hopkins, Cllr D Wells-Pope, Cllr R Whate, T Grimes (Clerk), DCllr S Michael and 1 member of the public

### **1) To consider any apologies for absence**

MM gave apologies for being ill, which were approved.

### **2) To receive any declarations of interest in items on the agenda**

None

### **3) To accept the minutes of the Parish Council meeting held Tuesday 4<sup>th</sup> June 2019**

The minutes were approved as a true record of the meeting and were signed by the chair.

### **4) 10 minute open forum to receive questions and comments from members of the public**

A member of the public noted that there was a pot hole in the road adjacent to 17 and 18 Old North Road on the North bound carriageway. The clerk offered to report it.

ME reported that the number 339 bus was dropping passengers at North Muskham but was not waiting for the 37 to arrive or else the 37 was not waiting for the 339 to arrive, consequently two people from Carlton had ended up stranded at Muskham for an hour and had found it traumatic not knowing when they would be collected. DCllr SM offered to pass this on for CCllr BL to follow up.

RW had been contacted by a member of the public to inform the council that the raised bus stop was causing pooling opposite the village hall when it rained due the fact that, when raising it, the kerb was built over the drainage gully. The clerk was asked to report the matter to Highways.

RW had also been asked to report that there was a tree in Church Lane which overhung the pavement to such an extent that pedestrians had to walk on the road. The chair offered to have a word with the residents of the property concerned.

### **5) To note any matters arising from previous minutes**

#### **a) New noticeboard**

The clerk noted that the board had been installed but that there were insufficient magnets for the number of posters it could hold. Councillors agreed to allowing the clerk to look around for a 'bargain' supply. The clerk informed council that CP Contractors had requested feedback on Facebook and it was agreed that the work was efficient and tidy and thanks should be conveyed.

#### **b) Audit**

The clerk reported the Exemption form had been acknowledged and that the public inspection period was underway.

#### **c) Tree removal enquiry**

The clerk read out a response from the enforcement officer stating that Newark & Sherwood Homes had been reprimanded and that two new trees had been planted.

### **6) To receive updates on any District and County Councillor matters**

DCllr SM informed the meeting that in September N&S DC would be seeking suggestions on how the community plan could be improved to help the village. She asked that councillors consider whether there are any gaps in support or provision and whether they could suggest ways for N&S DC to address this.

RW asked whether there was an update on the problem of water pouring down the walls of Castle House following the recent rain. DCllr SM said she would find out whether the builders had been able to identify the problem and had plans to rectify it.

### **7) To consider any planning matters**

#### **a) Notifications received**

None.

**b) Planning applications to discuss**

**i) 19/01031/LBC - The Dovecote dormer windows**

The councillors felt these would not be visible from the road and noted that the conservation officer felt the proposed windows would be more in keeping with the age of the building.

**RESOLVED:** To support the application.  
(proposed NF, seconded LH, carried unanimously)

**ii) 19/01078/FUL - The Dovecote storeroom**

The councillors did not feel there were any issues with the proposal.

**RESOLVED:** To support the application.  
(proposed NF, seconded DWP, carried unanimously)

**iii) 19/01096/FUL - Greystones – side extension**

The councillors felt the extension would be an improvement compared to the existing lean to.

**RESOLVED:** To support the application.  
(proposed NF, seconded RW, carried unanimously)

**c) Any other planning business**

None

**8) To receive updates from councillors on any meetings or training attended**

**a) New Councillor Training (DWP & MH)**

DWP and MH both reported that the training had been informative and useful.

**9) To consider undertaking a neighbourhood plan**

There was some discussion about cost versus benefit and what a neighbourhood plan covered. It was felt that a neighbourhood plan probably wouldn't achieve anything because it was limited to planning and the reason for raising the subject was to impact on noise issues, provision for young people, etc.

**RESOLVED:** Not to develop a neighbourhood plan at this time.  
(proposed LH, seconded NF, carried unanimously)

**10) To receive the Health & Safety report**

This was carried forward to the September agenda due to MM being absent.

**11) To discuss and respond to the following consultations**

**a) Notts CC – Draft Minerals Local Plan**

This was carried forward due to the dates on the website having changed, now being August 30<sup>th</sup> to October 11<sup>th</sup>.

**12) To consider the following financial matters**

**a) To note the bank reconciliation**

The reconciliation was circulated and having checked the bank statements, the chair noted that the bank charges had been omitted.

**b) To approve the following payments**

**i) VH Fee (on account) – TBC**

The chair confirmed that this meeting would close within one hour so the fee would be £3, making £18 on account to date.

**ii) Country Park Contracts - £468**

The clerk produced an invoice and noted that the price had been held for over a year and that the costs had been covered by the grant from Notts CC.

**iii) Murray Martin – paint for benches**

The clerk presented a receipt for £12.

**iv) Tanya Grimes – wine for the auditor**

The clerk tabled a receipt for £14.98.

**RESOLVED:** To make payments i) to iv) as detailed above  
(proposed NF, seconded ME, carried unanimously)

**c) To note the following payments**

**i) Standing Order for Clerks Wages**

The regular payment was noted.

**13) To raise any other business which may need to be included on the agenda of the next meeting**

Notts CC Minerals Plan consultation

N&S DC Community Plan

The clerk tabled a copy of Clerks and Councils Direct which was put in the pack for circulation.

**14) To note the date of the next meeting**

3<sup>rd</sup> September 7.30pm

The meeting closed at 8.22pm